



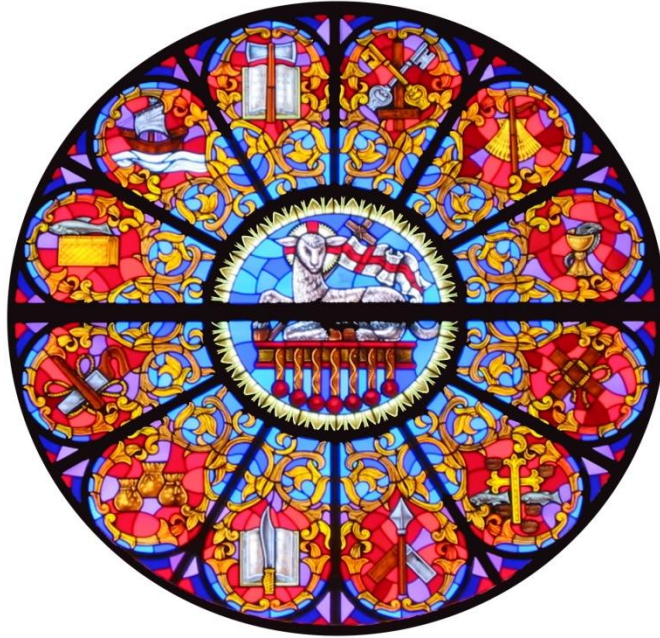
ACOLYTE INSTRUCTION MANUAL

“Where you go when you gotta know!”

**ACOLYTE
TRAINING
MANUAL**

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Getting Started

Welcome to the ministry of acolyting at St. Paul's. It is a privilege to serve at God's Table, and what you do is an offering to God. But it is also a responsibility and requires training. By being an acolyte, you've taken on a role of leadership in the worship service.

This training manual includes: a history of the ministry, terms you'll need to know, responsibilities, procedures, copies of both the Rite I and Rite II services for a usual Sunday morning, and copies of the liturgies for several special services. This manual describes the routine duties of an acolyte, as well as various extra duties for the more formal liturgies. And finally, it gives you written instructions for the proper manner in which these duties are to be carried out.

Even as we strive to do our best while serving God and our neighbor, we all make mistakes. When this happens, please remember these three things:

1. There is no mistake you can make that someone else hasn't already made.
2. There is no mistake you can make that cannot be corrected.
3. God loves you, regardless of any mistakes you make.

However, by reading this manual thoroughly, you'll have a firm foundation for the ministry you offer and won't be as prone to making certain mistakes. If you have any questions regarding the services and what you need to do, please ask them in a timely manner. This means preferably before the morning you're scheduled to serve, not just before you process down the aisle. Feel free to email Deacon Dawn Rider with your question(s) at emdee@sccoast.net.

History and Function of Acolytes

The ministry of acolytes is a very old tradition in the Church. Acolytes have served as ministry helpers at God's altars for over seventeen centuries. Acolytes have been around as helpers to priests for almost as long as there have been priests.

The function of the acolyte became so important to the Church during the Middle Ages that acolytes became the second highest of the "minor orders". In the structure of the Church, they were only less important than bishops, priests, deacons and sub deacons. They were considered of higher importance than lectors.

Today, acolytes serve at the altar and help bishops, priests and deacons. They generally assist in processions by carrying processional crosses, torches, flags, books and other items. They also assist with the Communion by presenting the bread, water and wine to the priest or deacon preparing the table. Acolytes also may assist by holding the Gospel Book or other books, and by assisting at weddings, baptisms and funerals.

Acolytes work in close coordination with members of a larger worship team. This team includes the altar guild, chalice bearers, greeters, intercessory prayer people, lectors, Lay Eucharistic ministers, musicians, ushers and more, for each service. When we all come together and work as a team, we are able to lead the congregation in a worship service that brings glory to God.

Acolyte Responsibilities

Preparation

The week before -

Good liturgy always requires careful preparation. As an acolyte, you are expected to be prepared and know what to do in whichever position you serve. Most mistakes occur when we haven't taken the time to prepare. Lack of communication, last-minute substitutes, late arrival at church, etc., can result in avoidable problems.

Each acolyte is expected to know when they are scheduled to serve. Keep a copy of the Master Schedule in an easily visible location (refrigerator, message board, etc.). If you know you're going to be unable to serve on certain dates, email Deacon Dawn Rider before the 15th of the month so that she'll know not to schedule you for those dates.

However, life happens, and if you are unable to serve on a Sunday after the schedule has been prepared, it is **your** responsibility to find a substitute. Please make sure the substitute is someone who is able to carry out your scheduled duty. Then either call or email the church (248-4706 / stpauls@sccoast.net) to let the parish secretary know. The service bulletin is prepared on Wednesday morning, and it is a sign of respect to make sure substitutes are duly recognized in the bulletin. Of course, illness cannot be scheduled, but it is still your responsibility to find a substitute.

The night before -

Lay out your clothes and shoes the night before so that you're not rushing when you get up. Running around, stressing, and arguing with a parent before you arrive at the church does not start the day off in a good way. By preparing the night before you'll arrive ready to serve and worship the next morning. Finally, get a good night's sleep. By being well rested you'll be alert and able to give your service your full attention.

This is the day – the morning that you serve

Master and Junior Servers should arrive and be in the vesting room at least fifteen minutes before the service begins. You need to get your cassocks on and light the candles. This also allows enough time to receive any additional instructions if there is a change in the service. All others should arrive ten minutes before the service. You'll want to allow for additional time when it's a special service – for example Christmas Eve, Easter Vigil, Baptism, etc.

Come prepared to serve. Please try to eat breakfast before you serve. It's not fun to get woozy or pass out in front of everyone. Also, come well groomed and dressed properly. Make sure your hands, fingernails and face are clean. Hair should be neat. Do not wear jewelry that may catch on any of the worship implements you may handle.

Please do not wear items that have colorful or bold prints that may show through if you wear a white cassock. This can be distracting to some in the congregation. We ask that you do not wear flip-flops, because the noise they create can be disturbing to some. If you choose to wear sandals, please make sure they have a strap around the back. Athletic shoes are permitted, but please make sure they are clean (and don't give off a funky odor).

Once you are vested:

- Master and Junior Servers need to light the candles for the service (see Procedures for Lighting and Extinguishing, page 7).
- Torchbearers, and any other servers who will be part of the processional, need to remain quietly in the vesting area until it is time to retrieve their processional item.

Before, during or after you're vested, there will be a time of brief prayer. Stop what you are doing and participate. When the prayer is over, finish getting ready and as a team you'll move to the altar to retrieve the item you'll carry in the procession.

Vestments

Before the service –

Please arrive early enough to give yourself time to get vested (dressed). To make getting vested easier and less time consuming, take the time to try on several of the albs (white) or cassocks (red robes) and cottas (the short white robes) if you are a torchbearer, before you're scheduled to serve. Find the two that fit you best. This way you'll be able to quickly find an alb or a cassock and cotta (if you are a torchbearer) and not have to spend time trying on several looking for one that fits. All albs, cassocks and cottas are numbered, and there is a chart inside the door of the closet on the far right-hand side where you can record the number of the cassocks and cottas that fit you best.

When choosing an alb or cassock, make sure it's not too long. You have to negotiate several steps and you don't want to step on the hem of the robe and fall. You also don't want to choose one that is too short. Look in the mirror to check the length. Also make sure you do not choose a cincture that is too long.

Make sure the robe you wear is clean and has all its buttons and snaps. If it is in need of laundering, put it in the hamper. If it is in need of repair, tie it in a knot and put it in the hamper. If you take any vestments home to launder or repair them, please bring them back before the next Sunday.

The last thing you need to put on is a cross. They are hanging on a hook on the bulletin board. Please note: The cross is not a form of entertainment. Do not spin it, wrap the cord around it, or twirl it.

After the service –

Please make sure you hang your robe back up where it belongs; button or snap the top together. Put the cross back on the hook. You didn't find the robe on the floor, please don't leave it there.

The Holy Eucharist: Rite One

Spoken Service

The Word of God

(When you process in with the Processional Cross, you'll pause briefly before entering the sanctuary. You'll then move to the altar area and place the cross in its stand. You then go to your seat and remain standing.)

Celebrant Blessed be God: Father, Son, and Holy Spirit. **+**
People **And blessed be his kingdom, now and for ever. Amen.**

In place of the above, from Easter Day through the Day of Pentecost

Celebrant Alleluia. Christ is risen.
People **The Lord is risen indeed. Alleluia.**

In Lent and on other penitential occasions

Celebrant Bless the Lord who forgiveth all our sins;
People **His mercy endureth for ever.**

Celebrant: Almighty God, unto all hearts are open, all desires known, and from whom no secrets are hid; Cleanse the thoughts of our hearts by the inspiration of thy Holy Spirit, that we may perfectly love thee, and worthily magnify thy holy Name; through Christ our Lord. **Amen.**

Hear what our Lord Jesus Christ saith: Thou shalt love the Lord thy God with all thy heart, and with all thy soul, and with all thy mind. This is the first and great commandment. And the second is like unto it: Thou shalt love thy neighbor as thyself. On these two commandments hang all the Law and the Prophets.

Lord, have mercy upon us. Kyrie eleison.
Christ, have mercy upon us. or Christe eleison.
Lord, have mercy upon us. Kyrie eleison.

The Collect of the Day -

Celebrant The Lord be with you.
People **And with thy spirit.**

Celebrant Let us pray.
(Kneel)

The Celebrant says the Collect

People **Amen.**

(If you are the lay reader, you'll need to move to the lectern before the end of the Collect. A copy of the lessons for the day will be there. If you're not the reader, you may sit at this time.)

The Lessons -

Reader The Word of the Lord.
People **Thanks be to God.**

(Stand - Following the New Testament/Epistle reading the Gospel will be read.)

Deacon The Holy Gospel of our Lord Jesus Christ according to....
People **Glory to thee, O Lord.**

Following the Gospel reading

Deacon The Gospel of the Lord.
People **Praise be to thee, O Christ.**

(Sit)

The Sermon -

The Nicene Creed – *(Stand) One of the following versions of the Creed will be said. Note: one begins “We”, the other “I”.*

We believe in one God, the Father, the Almighty, maker of heaven and earth, of all that is, seen and unseen.

We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten of the Father, God from God, Light from Light, true God from true God, begotten, not made, of one Being with the Father. Through him all things were made. For us and for our salvation he came down from heaven: by the power of the Holy Spirit he became incarnate from the Virgin Mary, and was made man. For our sake he was crucified under Pontius Pilate; he suffered death and was buried. On the third day he rose again in accordance with the Scriptures; he ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead, and his kingdom will have no end.

We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son. With the Father and the Son he is worshiped and glorified. He has spoken through the Prophets. We believe in one holy catholic and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We look for the resurrection of the dead, + and the life of the world to come. Amen.

(Kneel)

or this

I believe in one God, the Father Almighty, maker of heaven and earth, and of all things visible and invisible;

And in one Lord Jesus Christ, the only-begotten Son of God, begotten of his Father before all worlds, God of God, Light of Light, very God of very God, begotten, not made, being of one substance with the Father; by whom all things were made; who for us men and for our salvation came down from heaven, and was incarnate by the Holy Ghost of the Virgin Mary, and was made man; and was crucified also for us under Pontius Pilate; he suffered and was buried; and the third day he rose again according to the Scriptures, and ascended into heaven, and sitteth on the right hand of the Father; and he shall come again, with glory, to judge both the quick and the dead; whose Kingdom shall have no end.

And I believe in the Holy Ghost the Lord, and Giver of Life, who proceedeth from the Father and the Son; who with the Father and the Son together is worshiped and glorified; who spake by the Prophets. And I believe one holy Catholic and Apostolic Church; I acknowledge one Baptism for the remission of sins; and I look for the resurrection of the dead, + and the life of the world to come. Amen.

(Kneel)



Prayers of the People – *(Pay attention to which form is being used and participate in the Prayers of the People by saying the responses.)*

- Form I – BCP page 383
- Form II – BCP page 385
- Form III – BCP page 387
- Form IV – BCP page 388
- Form V – BCP page 389
- Form VI – BCP page 392

Confession of Sin -

Celebrant Ye who do truly and earnestly repent you of your sins, and are in love and charity with your neighbors, and intend to lead a new life, following the commandments of God, and walking from henceforth in his holy ways: Draw near with faith, and make your humble confession to Almighty God, devoutly kneeling.
Silence may be kept.

or this

Let us humbly confess our sins unto Almighty God. *Silence may be kept.*

Minister and People -

Almighty God, Father of our Lord Jesus Christ, maker of all things, judge of all men: We acknowledge and bewail our manifold sins and wickedness, which we from time to time most grievously have committed, by thought, word, and deed, against thy divine Majesty, provoking most justly thy wrath and indignation against us.

We do earnestly repent, and are heartily sorry for these our misdoings; the remembrance of them is grievous unto us, the burden of them is intolerable.

Have mercy upon us, have mercy upon us, most merciful Father; for thy Son our Lord Jesus Christ's sake, forgive us all that is past; and grant that we may ever hereafter serve and please thee in newness of life, to the honor and glory of thy Name; through Jesus Christ our Lord. Amen.

or this

Most merciful God, we confess that we have sinned against thee in thought, word, and deed, by what we have done, and by what we have left undone.

We have not loved thee with our whole heart; we have not loved our neighbors as ourselves. We are truly sorry and we humbly repent. For the sake of thy Son Jesus Christ, have mercy on us and forgive us; that we may delight in thy will, and walk in thy ways, to the glory of thy Name. Amen.

The Bishop when present, or the Priest, stands and says

Almighty God, our heavenly Father, who of his great mercy hath promised forgiveness of sins to all those who with hearty repentance and true faith turn unto him, have mercy upon you, + pardon and deliver you from all your sins, confirm and strengthen you in all goodness, and bring you to everlasting life; through Jesus Christ our Lord. Amen.

A Minister may then say one or more of the following sentences, first saying

Hear the Word of God to all who truly turn to him.

Come unto me, all ye that travail and are heavy laden, and I will refresh you. *Matthew 11:28*

God so loved the world, that he gave his only-begotten Son, to the end that all that believe in him should not perish, but have everlasting life. *John 3:16*

This is a true saying, and worthy of all men to be received, that Christ Jesus came into the world to save sinners. *1 Timothy 1:15*

If any man sin, we have an Advocate with the Father, Jesus Christ the righteous; and he is the perfect offering for our sins, and not for ours only, but for the sins of the whole world. *1 John 2:1-2*

The Peace – **(Stand)**

Celebrant The peace of the Lord be always with you.

People **And with thy spirit.**

The Ministers and People greet one another in the name of the Lord.



Pass the Peace with those around you. You'll go to the side table that holds the collection plates, and then wait until the Celebrant has given one of the offertory sentence.

Celebrant Ascribe to the Lord the honor due his Name; bring offerings and come into his courts.

or

Celebrant Walk in love, as Christ loved us and gave himself for us, an offering and sacrifice to God.

You'll then take the plates to the ushers and receive the elements from them. When you receive the elements, bring them to the altar, passing them over the top to the Deacon or Celebrant. Move to the credence table and pass the water to whoever is setting the Table, if they don't have it already. After they've finished with the water, prepare to wash the Celebrant's hands. You'll place the lavabo towel over your left wrist, and then hold the lavabo bowl in your left hand and the water in your right. Pour a small amount of water over the Celebrant's hands. After you've washed the Celebrant's hands, return the items to the credence table.

If the Deacon hasn't retrieved the collection plates yet, go to the gate and receive them from the ushers. You will pass these over the top of the altar to the Celebrant, then return to your seat and remain standing. The deacon will put the collection plates on the side table.

The Holy Communion

The Great Thanksgiving

Eucharistic Prayer A

Celebrant The Lord be with you.

People **And with thy spirit.**

Celebrant Lift up your hearts.

People **We lift them up unto the Lord.**

Celebrant Let us give thanks unto our Lord God.

People **It is meet and right so to do.**

It is very meet, right, and our bounden duty, that we should at all times, and in all places, give thanks unto thee, O Lord, holy Father, almighty, everlasting God. *The Celebrant will add the Proper Preface here*

Therefore with Angels and Archangels, and with all the company of heaven, we laud and magnify thy glorious Name; evermore praising thee, and saying,

Celebrant and People - **Holy, holy, holy, Lord God of Hosts: Heaven and earth are full of thy Glory. Glory be to thee, O Lord Most High. + Blessed is he that cometh in the name of the Lord. Hosanna in the highest. (Kneel facing the cross. Either kneel on the rug or the blue cushion. Have the Sanctus Bells close at hand.)**

The Celebrant continues

All glory be to thee, Almighty God, our heavenly Father, for that thou, of thy tender mercy, didst give thine only Son Jesus Christ to suffer death upon the cross for our redemption; who made there, by his one oblation of himself once offered, a full, perfect, and sufficient sacrifice, oblation, and satisfaction, for the sins of the whole world; and did institute, and in his holy Gospel command us to continue, a perpetual memory of that his precious death and sacrifice, until his coming again.

For in the night in which he was betrayed, he took bread; and when he had given thanks, he brake it, and gave it to his disciples, saying, "Take, eat, this is my Body, which is given for you. Do this in remembrance of me." Ring the Sanctus Bells boldly when the Celebrant raise the bread.

Likewise, after supper, he took the cup; and when he had given thanks, he gave it to them, saying, "Drink ye all of this; for this is my Blood of the New Testament, which is shed for you, and for many, for the remission of sins. Do this, as oft as ye shall drink it, in remembrance of me."

Wherefore, O Lord and heavenly Father, according to the institution of thy dearly beloved Son our Savior Jesus Christ, we, thy humble servants, do celebrate and make here before thy divine Majesty, with these thy holy gifts, which we now offer unto thee, the memorial thy Son hath commanded us to make; having in remembrance his blessed passion and precious death, his mighty resurrection and glorious ascension; rendering unto thee most hearty thanks for the innumerable benefits procured unto us by the same.

And we most humbly beseech thee, O merciful Father, to hear us; and, of thy almighty goodness, vouchsafe to bless and sanctify, with thy Word and Holy Spirit, these thy gifts and creatures of bread and wine; that we, receiving them according to thy Son our Savior Jesus Christ's holy institution, in remembrance of his death and passion, may be partakers of his most blessed Body and Blood.

And we earnestly desire thy fatherly goodness mercifully to accept this our sacrifice of praise and thanksgiving; most humbly beseeching thee to grant that, by the merits and death of thy Son Jesus Christ, and through faith in his blood, we, and all thy whole Church, may obtain remission of our sins, and all other benefits of his passion.

And here we offer and present unto thee, O Lord, our selves, our souls and bodies, to be a reasonable, holy, and living sacrifice unto thee; humbly beseeching thee that we, and all others who shall be partakers of this Holy Communion, may worthily receive the most precious Body and Blood of thy Son Jesus Christ, be filled with thy grace and heavenly benediction, and made one body with him, that he may dwell in us, and we in him.

And although we are unworthy, through our manifold sins, to offer unto thee any sacrifice, yet we beseech thee to accept this our bounden duty and service, not weighing our merits, but pardoning our offences, through Jesus Christ our Lord; By whom, and with whom, in the unity of the Holy Ghost, all honor and glory be unto thee, O Father Almighty, world without end. *AMEN.*

And now, as our Savior Christ hath taught us, we are bold to say,

**Our Father, who art in heaven, hallowed be thy Name,
thy kingdom come, thy will be done,
on earth as it is in heaven.**

Give us this day our daily bread.

**And forgive us our trespasses,
as we forgive those who trespass against us.**

**And lead us not into temptation,
but deliver us from evil.**

**For thine is the kingdom, and the power, and the glory,
for ever and ever. Amen.**

Breaking of the Bread -

Celebrant (Alleluia) Christ our Passover is sacrificed for us;
People **Therefore let us keep the feast. (Alleluia)**

Prayer of Humble Access -

We do not presume to come to this thy Table, O merciful Lord, trusting in our own righteousness, but in thy manifold and great mercies. We are not worthy so much as to gather up the crumbs under thy Table. But thou art the same Lord whose property is always to have mercy. Grant us therefore, gracious Lord, so to eat the flesh of thy dear Son Jesus Christ, and to drink his blood, that we may evermore dwell in him, and he in us. Amen.

Celebrant The Gifts of God for the People of God. Take them in remembrance that Christ died for you, and feed on him in your hearts by faith, with thanksgiving.

(Stand)

At this time you'll pass the extra chalice and purificator to the Celebrant. Once you've received Communion, you'll take the chalice and follow the priest to the rail and begin administering the chalice to those receiving.

After everyone at the rail has been served (double check to make sure there is no one left at the rail who hasn't received), return to the altar. If possible and if you are able, consume the remaining wine in the chalice. Pass the chalice and purificator over top of the altar to the clergy cleaning the Table.

Step to the side of the altar to receive any items from the altar that need to be placed on the credence table. If the clergy needs no further assistance from you, return to your seat and kneel for the post-communion prayer.

Post Communion Prayer -

Celebrant Let us pray. – **(Kneel)**

Almighty and everliving God, we most heartily thank thee for that thou dost feed us, in these holy mysteries, with the spiritual food of the most precious Body and Blood of thy Son our Savior Jesus Christ; and dost assure us thereby of thy favor and goodness towards us; and that we are very members incorporate in the mystical body of thy Son, the blessed company of all faithful people; and are also heirs, through hope, of thy everlasting kingdom. And we humbly beseech thee, O heavenly Father, so to assist us with thy grace, that we may continue in that holy fellowship, and do all such good works as thou hast prepared for us to walk in; through Jesus Christ our Lord, to whom with thee and the Holy Ghost, be all honor and glory, world without end. Amen.

The Blessing –

The peace of God, which passeth all understanding, keep your hearts and minds in the knowledge and love of God, and of his Son Jesus Christ our Lord; and the blessing of God Almighty, + the Father, the Son, and the Holy Ghost, be amongst you, and remain with you always. **Amen.**

or this

The blessing of God Almighty, + the Father, the Son, and the Holy Spirit, be upon you and remain with you for ever. **Amen.**

(Stand) *Following the Blessing, you'll extinguish the candles on the altar. If the Paschal candle or Advent wreath is present, you'll need to extinguish it following the Dismissal.*

The Deacon, or the Celebrant, will dismiss with these words: Alleluias omitted during the seasons of Advent and Lent

Deacon Let us go forth in the name of Christ. [Alleluia, alleluia.]

People **Thanks be to God. [Alleluia, Alleluia.]**

Deacon Go in peace to love and serve the Lord. [Alleluia, alleluia.]

People **Thanks be to God. [Alleluia, Alleluia.]**

Deacon Let us go forth into the world, rejoicing in the power of the Spirit. [Alleluia, alleluia.]

People **Thanks be to God. [Alleluia, Alleluia.]**

Deacon Let us bless the Lord. [Alleluia, alleluia.]

People **Thanks be to God. [Alleluia, Alleluia.]**

The Holy Eucharist: Rite Two

Contemporary Service

The Holy Communion

Following the Peace, all acolytes need to go to the altar. The younger Torchbearers will sit in the Bishop and Presider's chairs, Chalice Bearers will sit in server's chairs with the prie dieus, and the Master and Junior Servers will sit in the acolyte chairs.

Following the offertory the Master and Junior Servers will stand. The Junior Server will take the Collection plates to the front of the chancel and pass them to the ushers while receiving the elements. The Master server will help receive the elements. They will then take the elements to the altar, passing them over the top to the Deacon or Celebrant.

The Master Server will assist the Deacon or Celebrant in setting the Table. The Master Server will also prepare for the ablution of the Celebrant's hands. The lavabo towel is placed over the left wrist; the lavabo bowl is placed in the left hand and the water cruet in the right hand. The Master Server will pour a small amount of water over the Celebrant's fingers, and then offer the towel. The bowl, cruet and towel will then be placed on the credence table. The Master Server will then remain standing.

The Junior Server will then remain standing in front of their seat until the ushers bring the collection plates forward, at which time the Junior Server will meet the usher at the rail to receive the collection plates. They will then take the plates to the altar, passing them over the top to the Celebrant. They will then return to their seat and remain standing.

The Great Thanksgiving

Eucharistic Prayer A

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Lift up your hearts.

People **We lift them to the Lord.**

Celebrant Let us give thanks to the Lord our God.

People **It is right to give him thanks and praise.**

It is right, and a good and joyful thing, always and everywhere to give thanks to you, Father Almighty, Creator of heaven and earth.

The Celebrant will add the Proper Preface is said here

Therefore we praise you, joining our voices with Angels and Archangels and with all the company of heaven, who for ever sing this hymn to proclaim the glory of your Name:

Celebrant and People

Holy, Holy, Holy Lord, God of power and might, heaven and earth are full of your glory.

Hosanna in the highest.

Blessed is he who comes in the name of the Lord.

Hosanna in the highest. (Kneel facing the cross. Either kneel on the rug or the blue cushion. Have the Sanctus Bells close at hand.)

Then the Celebrant continues

Holy and gracious Father: In your infinite love you made us for yourself, and, when we had fallen into sin and become subject to evil and death, you, in your mercy, sent Jesus Christ, your only and eternal Son, to share our human nature, to live and die as one of us, to reconcile us to you, the God and Father of all. He stretched out his arms upon the cross, and offered himself, in obedience to your will, a perfect sacrifice for the whole world.

On the night he was handed over to suffering and death, our Lord Jesus Christ took bread; and when he had given thanks to you, he broke it, and gave it to his disciples, and said, "Take, eat: This is my Body, which is given for you. Do this for the remembrance of me."

*Ring the Sanctus bells **boldly** when the Celebrant lifts the bread.*

After supper he took the cup of wine; and when he had given thanks, he gave it to them, and said, "Drink this, all of you: This is my Blood of the new Covenant, which is shed for you and for many for the forgiveness of sins. Whenever you drink it, do this for the remembrance of me."

*Ring the Sanctus bells **boldly** when the Celebrant lifts the wine.*

Therefore we proclaim the mystery of faith:

Celebrant and People

Christ has died.

Christ is risen.

Christ will come again.

The Celebrant continues

We celebrate the memorial of our redemption, O Father, in this sacrifice of praise and thanksgiving. Recalling his death, resurrection, and ascension, we offer you these gifts. Sanctify them by your Holy Spirit to be for your people the Body and Blood of your Son, the holy food and drink of new and unending life in him. Sanctify us also that we may faithfully receive this holy Sacrament, and serve you in unity, constancy, and peace; and at the last day bring us with all your saints into the joy of your eternal kingdom.

All this we ask through your Son Jesus Christ: By him, and with him, and in him, in the unity of the Holy Spirit all honor and glory is yours, Almighty Father, now and for ever. **AMEN.**

*Ring the Sanctus bells **boldly** when the Celebrant lifts the bread and the wine.*

Celebrant And now, as our Savior Christ has taught us, we are bold to say,

Our Father, who art in heaven,

hallowed be thy Name, thy kingdom come,

thy will be done, on earth as it is in heaven.

Give us this day our daily bread.

**And forgive us our trespasses, as we forgive those
who trespass against us.**

And lead us not into temptation, but deliver us from evil.

**For thine is the kingdom,
and the power, and the glory,
for ever and ever. Amen.**

The Breaking of the Bread

Celebrant [Alleluia] Christ our Passover is sacrificed for us;

People Therefore let us keep the feast. [Alleluia]

Prayer of Humble Access -

We do not presume to come to this thy Table, O merciful Lord, trusting in our own righteousness, but in thy manifold and great mercies. We are not worthy so much as to gather up the crumbs under thy Table. But thou art the same Lord whose property is always to have mercy. Grant us therefore, gracious Lord, so to eat the flesh of thy dear Son Jesus Christ, and to drink his blood, that our sinful bodies may be made clean by His body and our souls washed through His most precious blood, that we may evermore dwell in him, and he in us. Amen.

Facing the people, the Celebrant says the following Invitation

The Gifts of God for the People of God. Take them in remembrance that Christ died for you, and feed on him in your hearts by faith, with thanksgiving.

(Stand)

Master Server – you'll hand the extra chalice and paten from the credence table to the Celebrant, and wait to receive Communion. Once you've received Communion, be prepared to take the host box/pyx from the ambry in case extra wafers are needed or for any other instructions from the clergy. Following Communion, you'll assist the clergy with the clearing of the table.

Junior Server - after you receive Communion; take the wine cruet and a purificator (extras can be found in the burse) and stand on the step in front of the altar in order to refill chalices as needed. Use the purificator to wipe the lip of the cruet each time you pour wine to keep it from dripping and to wipe up any spilled or dripped wine from the floor.

Torchbearers – you'll receive Communion and then return to your seat.

Post Communion Prayer –

Celebrant and People

Eternal God, heavenly Father, you have graciously accepted us as living members of your Son our Savior Jesus Christ, and you have fed us with spiritual food in the Sacrament of his Body and Blood. Send us now into the world in peace, and grant us strength and courage to love and serve you with gladness and singleness of heart; through Christ our Lord. Amen.

or the following

Almighty and everliving God, we thank you for feeding us with the spiritual food of the most precious Body and Blood of your Son our Savior Jesus Christ; and for assuring us in these holy mysteries that we are living members of the Body of your Son, and heirs of your eternal kingdom. And now, Father, send us out to do the work you have given us to do, to love and serve you as faithful witnesses of Christ our Lord. To him, to you, and to the Holy Spirit, be honor and glory, now and for ever. Amen.

The Blessing -

The blessing of God Almighty, + the Father, the Son, and the Holy Spirit, be upon you and remain with you always. Amen.

Following the Blessing, the Master and Junior Servers will extinguish the candles in the reverse order they were lit. See the Procedures for Lighting and Extinguishing Candles. The acolyte team will then retrieve their processional items and process out. See Processional Procedures for further instructions.

The Deacon, or the Celebrant, dismisses the people with these words

Deacon Let us go forth in the name of Christ. Alleluia, alleluia, alleluia.

People **Thanks be to God. Alleluia, alleluia, alleluia.**

Deacon Go in peace to love and serve the Lord. Alleluia, alleluia, alleluia.

People **Thanks be to God. Alleluia, alleluia, alleluia.**

Deacon Let us go forth into the world, rejoicing in the power of the Spirit. Alleluia, alleluia, alleluia.

People **Thanks be to God. Alleluia, alleluia, alleluia.**

Deacon Let us bless the Lord. Alleluia, alleluia, alleluia.

People **Thanks be to God. Alleluia, alleluia, alleluia.**

During the seasons of Advent and Lent the Deacon, or the Celebrant, dismisses the people with these words

Deacon Let us go forth in the name of Christ.

People **Thanks be to God.**

Deacon Go in peace to love and serve the Lord.

People **Thanks be to God.**

Deacon Let us go forth into the world, rejoicing in the power of the Spirit.

People **Thanks be to God.**

Deacon Let us bless the Lord.

People **Thanks be to God.**

All acolytes are to stand **quietly** in the Narthex until after the Dismissal. **Master Server** - it is your responsibility to keep the others quiet. **Do not** go down the center aisle. Following the Dismissal, use the right side door in the narthex and lead the acolyte team down the side aisle to the altar area. Put up the cross. If either the Paschal Candle or the Advent wreath were lit during the service, you will need to extinguish it following the service. **Junior Server and Torchbearers** – Follow the Master Server's instructions. After the Dismissal, use the side aisle to return to the altar area and put your processional items where they belong.

The Holy Eucharist: Rite One

Traditional Service

The Word of God

*(After processing in, check your bulletin for the hymn number, open your Hymnal and sing. **Remain standing**)*

Celebrant Bless the Lord who forgiveth all our sins. **+**

People **His mercy endureth for ever.**

Celebrant: Almighty God, unto all hearts are open, all desires known, and from whom no secrets are hid; Cleanse the thoughts of our hearts by the inspiration of thy Holy Spirit, that we may perfectly love thee, and worthily magnify thy holy Name; through Christ our Lord. **Amen.**

Hear what our Lord Jesus Christ saith: Thou shalt love the Lord thy God with all thy heart, and with all thy soul, and with all thy mind. This is the first and great commandment. And the second is like unto it: Thou shalt love thy neighbor as thyself. On these two commandments hang all the Law and the Prophets.

Lord, have mercy upon us. Kyrie eleison.

Christ, have mercy upon us. or **Christe eleison.**

Lord, have mercy upon us. Kyrie eleison.

*When appointed, the following hymn or some other song of praise is sung or said. **(Remain standing)***

The Gloria -

Glory be to God on high, and on earth peace, good will towards men.

We praise thee, we bless thee, we worship thee, we glorify thee,

we give thanks to thee for thy great glory,

O Lord God, heavenly King, God the Father Almighty. O Lord, the only-begotten Son, Jesus Christ;

O Lord God, Lamb of God, Son of the Father, that takest away the sins of the world, have mercy upon us.

Thou that takes away the sins of the world, receive our prayer.

Thou that sittest at the right hand of God the Father, have mercy upon us. For thou only art holy; thou only art the Lord; thou only, O Christ, with the Holy Ghost, art most high in the glory of God the Father. **+ Amen.**

The Collect of the Day -

Celebrant The Lord be with you.

People **And with thy spirit.**

Celebrant Let us pray.

(Kneel either on the rug or the blue cushion.)

People **Amen.**

(Sit)

The Lessons - *(The Lessons and Psalm can be found on the lectionary sheet in the bulletin. Following each lesson you need to respond as follows.)*

Reader The Word of the Lord.

People **Thanks be to God.**

*(The Psalm may be read responsively by whole or half verse; or it may be sung. Listen for instructions from the reader. Following the New Testament/Epistle reading the sequence hymn will begin; at this time you'll need to **stand** and be ready to process for the Gospel. See Processional Procedures for further instructions regarding the Gospel Procession.)*

Deacon The Holy Gospel of our Lord Jesus Christ according to....

People **Glory to thee, O Lord.**

Following the Gospel reading

Deacon The Gospel of the Lord.

People **Praise be to thee, O Christ.**

(After the reader finishes and steps out of the way, lead the procession back to the altar. See the Processional Procedures for further instructions.)

The Sermon – *(Pay attention during the sermon. Sit up straight and please don't fidget. You need to sit still so that you don't draw attention to yourself. Do not use the bulletin to make paper airplanes, play tic-tac-toe, etc with.)*

The Nicene Creed – *(Stand) One of the following versions of the Creed will be said. Note: one begins with "We", the other "I".*

We believe in one God, the Father, the Almighty, maker of heaven and earth, of all that is, seen and unseen.

We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten of the Father, God from God, Light from Light, true God from true God, begotten, not made, of one Being with the Father. Through him all things were made. For us and for our salvation he came down from heaven: by the power of the Holy Spirit he became incarnate from the Virgin Mary, and was made man. For our sake he was crucified under Pontius Pilate; he suffered death and was buried. On the third day he rose again in accordance with the Scriptures; he ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead, and his kingdom will have no end.

We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son. With the Father and the Son he is worshiped and glorified. He has spoken through the Prophets. We believe in one holy catholic and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We look for the resurrection of the dead, + and the life of the world to come. Amen. *(Kneel either on the rug or blue cushion.)*

or this

I believe in one God, the Father Almighty, maker of heaven and earth, and of all things visible and invisible;

And in one Lord Jesus Christ, the only-begotten Son of God, begotten of his Father before all worlds, God of God, Light of Light, very God of very God, begotten, not made, being of one substance with the Father; by whom all things were made; who for us men and for our salvation came down from heaven, and was incarnate by the Holy Ghost of the Virgin Mary, and was made man; and was crucified also for us under Pontius Pilate; he suffered and was buried; and the third day he rose again according to the Scriptures, and ascended into heaven, and sitteth on the right hand of the Father; and he shall come again, with glory, to judge both the quick and the dead; whose Kingdom shall have no end.

And I believe in the Holy Ghost the Lord, and Giver of Life, who proceedeth from the Father and the Son; who with the Father and the Son together is worshiped and glorified; who spake by the Prophets. And I believe one holy Catholic and Apostolic Church; I acknowledge one Baptism for the remission of sins; and I look for the resurrection of the dead, + and the life of the world to come. Amen. *(Kneel either on the rug or the blue cushion.)*



Prayers of the People – Forms I, IV and V – *(Pay attention to which form is being used and participate in the Prayers of the People by saying the responses.)*

Confession of Sin -

Celebrant Ye who do truly and earnestly repent you of your sins, and are in love and charity with your neighbors, and intend to lead a new life, following the commandments of God, and walking from henceforth in his holy ways: Draw near with faith, and make your humble confession to Almighty God, devoutly kneeling. *Silence may be kept.*

or this

Let us humbly confess our sins unto Almighty God. *Silence may be kept.*

Minister and People -

Almighty God, Father of our Lord Jesus Christ, maker of all things, judge of all men: We acknowledge and bewail our manifold sins and wickedness, which we from time to time most grievously have committed, by thought, word, and deed, against thy divine Majesty, provoking most justly thy wrath and indignation against us.

We do earnestly repent, and are heartily sorry for these our misdoings; the remembrance of them is grievous unto us, the burden of them is intolerable.

Have mercy upon us, have mercy upon us, most merciful Father; for thy Son our Lord Jesus Christ's sake, forgive us all that is past; and grant that we may ever hereafter serve and please thee in newness of life, to the honor and glory of thy Name; through Jesus Christ our Lord. Amen.

or this

Most merciful God, we confess that we have sinned against thee in thought, word, and deed, by what we have done, and by what we have left undone.

We have not loved thee with our whole heart; we have not loved our neighbors as ourselves. We are truly sorry and we humbly repent. For the sake of thy Son Jesus Christ, have mercy on us and forgive us; that we may delight in thy will, and walk in thy ways, to the glory of thy Name. Amen.

Almighty God, our heavenly Father, who of his great mercy hath promised forgiveness of sins to all those who with hearty repentance and true faith turn unto him, have mercy upon you, + pardon and deliver you from all your sins, confirm and strengthen you in all goodness, and bring you to everlasting life; through Jesus Christ our Lord. Amen.

A Minister may then say one or more of the following sentences, first saying

Hear the Word of God to all who truly turn to him.

Come unto me, all ye that travail and are heavy laden, and I will refresh you. *Matthew 11:28*

God so loved the world, that he gave his only-begotten Son, to the end that all that believe in him should not perish, but have everlasting life. *John 3:16*

This is a true saying, and worthy of all men to be received, that Christ Jesus came into the world to save sinners. *1 Timothy 1:15*

If any man sin, we have an Advocate with the Father, Jesus Christ the righteous; and he is the perfect offering for our sins, and not for ours only, but for the sins of the whole world. *1 John 2:1-2*

The Peace – (Stand)

Celebrant The peace of the Lord be always with you.

People **And with thy spirit.**

Pass the Peace with those around you. You may pass the Peace with your family, but do so quickly. Do not run. Return to your seat. Master and Junior Servers need to remain standing.

Master Server - *During the offertory you'll help the junior server retrieve the elements from the ushers. You'll then pass them over the top of the altar to the Deacon. After that you'll move to the credence table to continue assisting in the setting of the Table. After the Table is set, prepare to wash the Celebrant's hands by placing the towel over your arm and holding the lavabo bowl in one hand and the cruet of water in the other. After you've washed the Celebrant's hands remain standing by the credence table.*

Junior Server - *At the Offertory you'll take the collection plates to ushers and help in retrieving the elements. Make sure you pass the elements over the top of the altar to the Deacon. Watch the ushers. When they come forward with the offering, you'll meet them at altar rail to receive the plates. Take the plates to the Celebrant, once again passing them over top of the altar. Move to the left to receive the plates from the deacon and place them on the side table. Remain standing.*

Torchbearers - *During the Offertory sit quietly in the pew. Watch the Celebrant for the signal to stand up.*

The Holy Communion

The Great Thanksgiving

Eucharistic Prayer A

Celebrant The Lord be with you.

People **And with thy spirit.**

Celebrant Lift up your hearts.

People **We lift them up unto the Lord.**

Celebrant Let us give thanks unto our Lord God.

People **It is meet and right so to do.**

It is very meet, right, and our bounden duty, that we should at all times, and in all places, give thanks unto thee, O Lord, holy Father, almighty, everlasting God. Therefore with Angels and Archangels, and with all the company of heaven, we laud and magnify thy glorious Name; evermore praising thee, and saying,

Celebrant and People - **Holy, holy, holy, Lord God of Hosts: Heaven and earth are full of thy Glory. Glory be to thee, O Lord Most High. + Blessed is he that cometh in the name of the Lord. Hosanna in the highest. (Kneel facing the cross either on the rug or the blue cushion)**

The Celebrant continues

All glory be to thee, Almighty God, our heavenly Father, for that thou, of thy tender mercy, didst give thine only Son Jesus Christ to suffer death upon the cross for our redemption; who made there, by his one oblation of himself once offered, a full, perfect, and sufficient sacrifice, oblation, and satisfaction, for the sins of the whole world; and did institute, and in his holy Gospel command us to continue, a perpetual memory of that his precious death and sacrifice, until his coming again.

For in the night in which he was betrayed, he took bread; and when he had given thanks, he brake it, and gave it to his disciples, saying, "Take, eat, this is my Body, which is given for you. Do this in remembrance of me."

*(Ring the Sanctus bells **boldly** when the celebrant lifts the bread.)*

Likewise, after supper, he took the cup; and when he had given thanks, he gave it to them, saying, "Drink ye all of this; for this is my Blood of the New Testament, which is shed for you, and for many, for the remission of sins. Do this, as oft as ye shall drink it, in remembrance of me."

*(Ring the Sanctus bells **boldly** when the Celebrant lifts the wine.)*

Wherefore, O Lord and heavenly Father, according to the institution of thy dearly beloved Son our Savior Jesus Christ, we, thy humble servants, do celebrate and make here before thy divine Majesty, with these thy holy gifts, which we now offer unto thee, the memorial thy Son hath commanded us to make; having in remembrance his blessed passion and precious death, his mighty resurrection and glorious ascension; rendering unto thee most hearty thanks for the innumerable benefits procured unto us by the same.

And we most humbly beseech thee, O merciful Father, to hear us; and, of thy almighty goodness, vouchsafe to bless and sanctify, with thy Word and Holy Spirit, these thy gifts and creatures of bread and wine; that we, receiving them according to thy Son our Savior Jesus Christ's holy institution, in remembrance of his death and passion, may be partakers of his most blessed Body and Blood.

And we earnestly desire thy fatherly goodness mercifully to accept this our sacrifice of praise and thanksgiving; most humbly beseeching thee to grant that, by the merits and death of thy Son Jesus Christ, and through faith in his blood, we, and all thy whole Church, may obtain remission of our sins, and all other benefits of his passion.

And here we offer and present unto thee, O Lord, our selves, our souls and bodies, to be a reasonable, holy, and living sacrifice unto thee; humbly beseeching thee that we, and all others who shall be partakers of this Holy Communion, may worthily receive the most precious Body and Blood of thy Son Jesus Christ, be filled with thy grace and heavenly benediction, and made one body with him, that he may dwell in us, and we in him.

And although we are unworthy, through our manifold sins, to offer unto thee any sacrifice, yet we beseech thee to accept this our bounden duty and service, not weighing our merits, but pardoning our offences, through Jesus Christ our Lord; By whom, and with whom, in the unity of the Holy Ghost, all honor and glory be unto thee, O Father Almighty, world without end. **AMEN.**

*(Ring the Sanctus bells **boldly** when the Celebrant lifts both the bread and the wine.)*

And now, as our Savior Christ hath taught us, we are bold to say,

**Our Father, who art in heaven, hallowed be thy Name,
thy kingdom come, thy will be done,**

on earth as it is in heaven.

Give us this day our daily bread.

And forgive us our trespasses,

as we forgive those who trespass against us.

And lead us not into temptation,

but deliver us from evil.

**For thine is the kingdom, and the power, and the glory,
for ever and ever. Amen.**

Breaking of the Bread -

Celebrant Christ our Passover is sacrificed for us;

People Therefore let us keep the feast.

The following or some other suitable anthem may be sung or said here

O Lamb of God, that takest away the sins of the world, **have mercy upon us.**

O Lamb of God, that takest away the sins of the world, **have mercy upon us.**

O Lamb of God, that takest away the sins of the world, **grant us thy peace.**

The following prayer may be said.

We do not presume to come to this thy Table, O merciful Lord, trusting in our own righteousness, but in thy manifold and great mercies. We are not worthy so much as to gather up the crumbs under thy Table. But thou art the same Lord whose property is always to have mercy. Grant us therefore, gracious Lord, so to eat the flesh of thy dear Son Jesus Christ, and to drink his blood, that we may evermore dwell in him, and he in us. Amen.

Celebrant The Gifts of God for the People of God. Take them in remembrance that Christ died for you, and feed on him in your hearts by faith, with thanksgiving.

(Stand)

Master Server – hand the extra chalice and paten from the credence table to the Celebrant, and wait to receive Communion. Once you've received Communion, be prepared to take the host box/pyx from the ambry in case extra wafers are needed or for any other instructions from the clergy. Following Communion, you'll assist the clergy with the clearing of the table.

Junior Server - after you receive Communion; take the wine cruet and a purificator (extras can be found in the burse) and stand on the step in front of the altar in order to refill chalices as needed. Use the purificator to wipe the lip of the cruet each time you pour wine to keep it from dripping and to wipe up any spilled or dripped wine from the floor.

Torchbearers - wait until the usher comes to your pew and directs you to go forward and receive Communion. Go to a spot at the rail that is empty. Once you've received Communion, return to your seat and sit quietly until everyone in the congregation has received Communion.

Post Communion Prayer -

Celebrant Let us pray. – ***(Kneel either on the rug or the blue cushion.)***

Almighty and everliving God, we most heartily thank thee for that thou dost feed us, in these holy mysteries, with the spiritual food of the most precious Body and Blood of thy Son our Savior Jesus Christ; and dost assure us thereby of thy favor and goodness towards us; and that we are very members incorporate in the mystical body of thy Son, the blessed company of all faithful people; and are also heirs, through hope, of thy everlasting kingdom. And we humbly beseech thee, O heavenly Father, so to assist us with thy grace, that we may continue in that holy fellowship, and do all such good works as thou hast prepared for us to walk in; through Jesus Christ our Lord, to whom with thee and the Holy Ghost, be all honor and glory, world without end. Amen.

The Blessing –

The peace of God, which passeth all understanding, keep your hearts and minds in the knowledge and love of God, and of his Son Jesus Christ our Lord; and the blessing of God Almighty, + the Father, the Son, and the Holy Ghost, be amongst you, and remain with you always. Amen.

or this

The blessing of God Almighty, + the Father, the Son, and the Holy Spirit, be upon you and remain with you for ever. Amen.

Stand - Following the Blessing, the Master and Junior Servers will extinguish the candles in the reverse order that they were lit. See the Procedures for Lighting and Extinguishing Candles for further instructions.

The acolyte team will then get their procession items and process out. See Processional Procedures for further instructions.

The Deacon, or the Celebrant, then dismisses the people with these words:

Deacon Let us go forth in the name of Christ. [*Alleluia, Alleluia.*]

People **Thanks be to God.** [*Alleluia, Alleluia.*]

Deacon Go in peace to love and serve the Lord. [*Alleluia, Alleluia.*]

People **Thanks be to God.** [*Alleluia, Alleluia.*]

Deacon Let us go forth into the world, rejoicing in the power of the Spirit. [*Alleluia, Alleluia.*]

People **Thanks be to God.** [*Alleluia, Alleluia.*]

Deacon Let us bless the Lord. [*Alleluia, Alleluia.*]

People **Thanks be to God.** [*Alleluia, Alleluia.*]

All acolytes are to stand **quietly** in the Narthex until after the Dismissal.

Master Server - it is your responsibility to keep the others quiet. **Do not** go down the center aisle. Following the Dismissal, use the right side door in the narthex and lead the acolyte team down the side aisle to the altar area. Put up the cross. If either the Paschal Candle or the Advent wreath were lit during the service, you will need to extinguish it following the service.

Junior Server and Torchbearers – Follow the Master Server's instructions. After the Dismissal, use the side aisle to return to the altar area and put your processional items where they belong.

The Holy Eucharist: Rite Two

Traditional Service

The Word of God

*(After processing in, check your bulletin for the hymn number, open your Hymnal and sing. **Remain standing**)*

Celebrant Blessed be God: Father, Son, and Holy Spirit. **+**

People **And blessed be his kingdom, now and for ever. Amen.**

In place of the above, from Easter Day through the Day of Pentecost

Celebrant Alleluia. Christ is risen.

People **The Lord is risen indeed. Alleluia.**

Celebrant: Almighty God, to you all hearts are open, all desires known, and from you no secrets are hid: Cleanse the thoughts of our hearts by the inspiration of your Holy Spirit, that we may perfectly love you, and worthily magnify your holy Name; through Christ our Lord. **Amen.**

(Following the Collect for Purity, the Gloria or some other song of praise is sung. Check your bulletin for song information.)

The Gloria -

Glory to God in the highest, and peace to his people on earth.

Lord God, heavenly King, almighty God and Father,

we worship you, we give you thanks, we praise you for your glory.

Lord Jesus Christ, only Son of the Father, Lord God, Lamb of God, you take away the sin of the world: have mercy on us; you are seated at the right hand of the Father: receive our prayer.

For you alone are the Holy One, you alone are the Lord,
you alone are the Most High, Jesus Christ, with the Holy Spirit,
in the glory of God the Father. **+** Amen.

The Collect of the Day -

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Let us pray.

(Kneel either on the rug or the blue cushion.)

People **Amen.**

(Following the collect, take your seat.)

The Lessons – *(The Lessons and Psalm can be found on the lectionary sheet in the bulletin. Following each lesson you need to respond as follows.)*

Reader The Word of the Lord.

People **Thanks be to God.**

*(The Psalm may be read responsively by whole or half verse; or it may be sung. Listen for instructions from the readers. Following the New Testament/Epistle reading you'll need to **stand**. See the Processional Procedures for further instructions.)*

Deacon The Holy Gospel of our Lord Jesus Christ according to....

People **Glory to you, Lord Christ.**

Following the Gospel reading

Deacon The Gospel of the Lord.

People **Praise to you, Lord Christ.**

The Sermon – *(Pay attention during the sermon. Sit up straight and please don't fidget. You need to sit still so that you don't draw attention to yourself. Do not use the bulletin to make paper airplanes, play tic-tac-toe, etc with.)*

The Nicene Creed – *(Stand)*

We believe in one God, the Father, the Almighty, maker of heaven and earth, of all that is, seen and unseen.

We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten of the Father, God from God, Light from Light, true God from true God, begotten, not made, of one Being with the Father. Through him all things were made.

For us and for our salvation he came down from heaven: by the power of the Holy Spirit he became incarnate from the Virgin Mary, and was made man. For our sake he was crucified under Pontius Pilate; he suffered death and was buried.

On the third day he rose again in accordance with the Scriptures;

he ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead, and his kingdom will have no end.

We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son. With the Father and the Son he is worshiped and glorified. He has spoken through the Prophets. We believe in one holy catholic and apostolic Church. We acknowledge one baptism for the forgiveness of sins.

We look for the resurrection of the dead, + and the life of the world to come. Amen.

(Kneel either on the rug or the blue cushion.)

Prayers of the People – Forms II, III and VI – *(Pay attention to which form is used and participate in the Prayers of the People by saying the responses.)*

Confession of Sin -

Most merciful God, we confess that we have sinned against you in thought, word, and deed, by what we have done, and by what we have left undone. We have not loved you with our whole heart; we have not loved our neighbors as ourselves. We are truly sorry and we humbly repent. For the sake of your Son Jesus Christ, have mercy on us and forgive us; that we may delight in your will, and walk in your ways, to the glory of your Name. Amen.

Absolution –

Celebrant Almighty God have mercy on you, forgive you all your sins + through our Lord Jesus Christ, strengthen you in all goodness, and by the power of the Holy Spirit keep you in eternal life. **Amen.**

The Peace – *(Stand)*

Celebrant The peace of the Lord be always with you.

People **And also with you**



Pass the Peace with those around you. You may pass the Peace with your family, but do so quickly. Do not run. Return to your seat. Master and Junior Servers need to remain standing.

Master Server - During the offertory you'll help the junior server retrieve the elements from the ushers. You'll then pass them over the top of the altar to the Deacon. After that you'll move to the credence table to continue assisting in the setting of the Table. After the Table is set, prepare to wash the Celebrant's hands by placing the towel over your arm and holding the lavabo bowl in one hand and the cruet of water in the other. After you've washed the Celebrant's hands remain standing by the credence table.

Junior Server - At the Offertory you'll take the collection plates to ushers and help in retrieving the elements. Make sure you pass the elements over the top of the altar to the Deacon. Watch the ushers. When they come forward with the offering, you'll meet them at altar rail to receive the plates. Take the plates to the Celebrant, once again passing them over top of the altar. Move to the left to receive the plates from the deacon and place them on the side table. Remain standing.

Torchbearers - During the Offertory sit quietly in the pew. Watch the Celebrant for the signal to stand up.

The Holy Communion

The Great Thanksgiving

Eucharistic Prayer A

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Lift up your hearts.

People **We lift them to the Lord.**

Celebrant Let us give thanks to the Lord our God.

People **It is right to give him thanks and praise.**

Celebrant It is right, and a good and joyful thing, always and everywhere to give thanks to you, Father Almighty, Creator of heaven and earth.

The Proper Preface is said here by the Celebrant and is followed by:

Therefore we praise you, joining our voices with Angels and Archangels and with all the company of heaven, who for ever sing this hymn to proclaim the glory of your Name:

Celebrant and People – (Check bulletin for Service Music #. Service Music is in the front of the Hymnal. Sing along.)

Holy, Holy, Holy Lord, God of power and might, heaven and earth are full of your glory. Hosanna in the highest. + Blessed is he who comes in the name of the Lord. Hosanna in the highest. (Kneel facing the cross either on the rug or the blue cushion. Have the Sanctus Bells close at hand.)

Holy and gracious Father: In your infinite love you made us for yourself, and, when we had fallen into sin and become subject to evil and death, you, in your mercy, sent Jesus Christ, your only and eternal Son, to share our human nature, to live and die as one of us, to reconcile us to you, the God and Father of all.

He stretched out his arms upon the cross, and offered himself, in obedience to your will, a perfect sacrifice for the whole world.

On the night he was handed over to suffering and death, our Lord Jesus Christ took bread; and when he had given thanks to you, he broke it, and gave it to his disciples, and said, "Take, eat: This is my Body, which is given for you. Do this for the remembrance of me." *(Ring the Sanctus bells **boldly** when the celebrant lifts the bread.)*

After supper he took the cup of wine; and when he had given thanks, he gave it to them, and said, "Drink this, all of you: This is my Blood of the new Covenant, which is shed for you and for many for the forgiveness of sins. Whenever you drink it, do this for the remembrance of me." *(Ring the Sanctus bells **boldly** when the celebrant lifts the wine.)*

Therefore we proclaim the mystery of faith:

Christ has died.

Christ is risen.

Christ will come again.

We celebrate the memorial of our redemption, O Father, in this sacrifice of praise and thanksgiving. Recalling his death, resurrection, and ascension, we offer you these gifts. Sanctify them by your Holy Spirit to be for your people the Body and Blood of your Son, the holy food and drink of new and unending life in him.

+Sanctify us also that we may faithfully receive this holy Sacrament, and serve you in unity, constancy, and peace; and at the last day bring us with all your saints into the joy of your eternal kingdom.

All this we ask through your Son Jesus Christ: By him, and with him, and in him, in the unity of the Holy Spirit all honor and glory is yours, Almighty Father, now and for ever. **AMEN.**

*(Ring the Sanctus bells **boldly** when the Celebrant lifts both the bread and the wine.)*

Celebrant And now, as our Savior Christ has taught us, we are bold to say,

**Our Father, who art in heaven,
hallowed be thy Name, thy kingdom come,
thy will be done, on earth as it is in heaven.
Give us this day our daily bread.
And forgive us our trespasses, as we forgive those
who trespass against us.
And lead us not into temptation, but deliver us from evil.
For thine is the kingdom,
and the power, and the glory,
for ever and ever. Amen.**

The Breaking of the Bread -

Celebrant Alleluia. Christ our Passover is sacrificed for us;

People **Therefore let us keep the feast. Alleluia.**

Celebrant The Gifts of God for the People of God. Take them in remembrance that Christ died for you, and feed on him in your hearts by faith, with thanksgiving.

(Stand) Master Server – hand the extra chalice and paten from the credence table to the Celebrant, and wait to receive Communion. Once you've received Communion, be prepared to take the host box/pyx from the ambry in case extra wafers are needed or for any other instructions from the clergy. Following Communion, you'll assist the clergy with the clearing of the table.

Junior Server - after you receive Communion; take the wine cruet and a purificator (extras can be found in the burse) and stand on the step in front of the altar in order to refill chalices as needed. Use the purificator to wipe the lip of the cruet each time you pour wine to keep it from dripping and to wipe up any spilled or dripped wine from the floor.

Torchbearers - wait until the usher comes to your pew and directs you to go forward and receive Communion. Go to a spot at the rail that is empty. Once you've received Communion, return to your seat and sit quietly until everyone in the congregation has received Communion.

Post Communion Prayer -

Celebrant Let us pray. ***(Kneel either on the rug or the blue cushion.)***

Eternal God, heavenly Father, you have graciously accepted us as living members of your Son our Savior Jesus Christ, and you have fed us with spiritual food in the Sacrament of his Body and Blood. Send us now into the world in peace, and grant us strength and courage to love and serve you with gladness and singleness of heart; through Christ our Lord. Amen.

The Blessing -

The blessing of God Almighty, + the Father, the Son, and the Holy Spirit, be upon you and remain with you always. Amen.

Following the Blessing, the Master and Junior Servers will extinguish the candles - See the Procedures for Lighting and Extinguishing Candles. The acolyte team will then prepare to process out. See Processional Procedures for further instructions.

The Dismissal - The Deacon or Celebrant then dismisses with these words:

Deacon Let us go forth in the name of Christ. **Thanks be to God. Alleluia, Alleluia, Alleluia.**

Deacon Go in peace to love and serve the Lord. **Thanks be to God. Alleluia, Alleluia, Alleluia.**

Deacon Let us go forth into the world, rejoicing in the power of the Spirit. **Thanks be to God. Alleluia, Alleluia, Alleluia.**

Deacon Let us bless the Lord. **Thanks be to God. Alleluia, Alleluia, Alleluia.**

All acolytes are to stand **quietly** in the Narthex until after the Dismissal.

Master Server - it is your responsibility to keep the others quiet. ***Do not*** go down the center aisle. Following the Dismissal, use the right side door in the narthex and lead the acolyte team down the side aisle to the altar area. Put up the cross. If either the Paschal Candle or the Advent wreath were lit during the service, you will need to extinguish it following the service.

Junior Server and Torchbearers – Follow the Master Server's instructions. After the Dismissal, use the side aisle to return to the altar area and put your processional items where they belong.

Eucharistic Prayer B -

Celebrant The Lord be with you.
People And also with you.
Celebrant Lift up your hearts.
People We lift them to the Lord.
Celebrant Let us give thanks to the Lord our God.
People It is right to give him thanks and praise.

It is right, and a good and joyful thing, always and everywhere to give thanks to you, Father Almighty, Creator of heaven and earth. Therefore we praise you, joining our voices with Angels and Archangels and with all the company of heaven, who for ever sing this hymn to proclaim the glory of your Name:

Celebrant and People

Holy, Holy, Holy Lord, God of power and might, heaven and earth are full of your glory. Hosanna in the highest.
✠Blessed is he who comes in the name of the Lord. Hosanna in the highest. (*Kneel facing the cross either on the rug or the blue cushion. Have the Sanctus Bells close at hand.*)

We give thanks to you, O God, for the goodness and love which you have made known to us in creation; in the calling of Israel to be your people; in your Word spoken through the prophets; and above all in the Word made flesh, Jesus, your Son. For in these last days you sent him to be incarnate from the Virgin Mary, to be the Savior and Redeemer of the world. In him, you have delivered us from evil, and made us worthy to stand before you. In him, you have brought us out of error into truth, out of sin into righteousness, out of death into life.

On the night before he died for us, our Lord Jesus Christ took bread; and when he had given thanks to you, he broke it, and gave it to his disciples, and said, "Take, eat: This is my Body, which is given for you. Do this for the remembrance of me."

*(Ring the Sanctus bells **boldly** when the Celebrant lifts the bread.)*

After supper he took the cup of wine; and when he had given thanks, he gave it to them, and said, "Drink this, all of you: This is my Blood of the new Covenant, which is shed for you and for many for the forgiveness of sins. Whenever you drink it, do this for the remembrance of me."

*(Ring the Sanctus bells **boldly** when the Celebrant lifts the wine.)*

Therefore, according to his command, O Father,

Celebrant and People

**We remember his death,
We proclaim his resurrection,
We await his coming in glory;**

The Celebrant continues

And we offer our sacrifice of praise and thanksgiving to you, O Lord of all; presenting to you, from your creation, this bread and this wine. We pray you, gracious God, to send your Holy Spirit upon these gifts that they may be the Sacrament of the Body of Christ and his Blood of the new Covenant. Unite us to your Son in his sacrifice, that we may be acceptable through him, being sanctified by the Holy Spirit. In the fullness of time, put all things in subjection under your Christ, and bring us to that heavenly country where, with [____ and] all your saints, we may enter the everlasting heritage of your sons and daughters; through Jesus Christ our Lord, the firstborn of all creation, the head of the Church, and the author of our salvation. By him, and with him, and in him, in the unity of the Holy Spirit all honor and glory is yours, Almighty Father, now and for ever. **AMEN.**

*(Ring the Sanctus bells **boldly** when the Celebrant lifts both the bread and the wine.)*

Continue with the Lord's Prayer.

Ash Wednesday

There is no processional for this service. The service begins with the chalice bearers and acolytes sitting quietly in their seats at the altar

Let us pray. **(Kneel)**

Almighty and everlasting God, you hate nothing you have made and forgive the sins of all who are penitent: Create and make in us new and contrite hearts, that we, worthily lamenting our sins and acknowledging our wretchedness, may obtain of you, the God of all mercy, perfect remission and forgiveness; through Jesus Christ our Lord, who lives and reigns with you and the Holy Spirit, one God, for ever and ever. **Amen.**

The Lessons – (Sit)

The Gospel – (Gospel processional – see Processional Procedures for further instructions)

The Sermon – (Sit)

After the Sermon (Stand) the Celebrant invites the people to the observance of a holy Lent, saying

Dear People of God: The first Christians observed with great devotion the days of our Lord's passion and resurrection, and it became the custom of the Church to prepare for them by a season of penitence and fasting. This is season of Lent provided a time in which converts to the faith were prepared for Holy Baptism. It was also a time when those who, because of notorious sins, had been separated from the body of the faithful were reconciled by penitence and forgiveness, and restored to the fellowship of the Church. Thereby, the whole congregation was put in mind of the message of pardon and absolution set forth in the Gospel of our Savior, and of the need which all Christians continually have to renew their repentance and faith.

I invite you, therefore, in the name of the Church, to the observance of a holy Lent, by self-examination and repentance; by prayer, fasting, and self-denial; and by reading and meditating on God's holy Word. And, to make a right beginning of repentance, and as a mark of our mortal nature, let us now kneel before the Lord, our maker and redeemer. **(Kneel)** *Silence is then kept for a time*

The Celebrant says the following prayer

Almighty God, you have created us out of the dust of the earth: Grant that these ashes may be to us a sign of our mortality and penitence, that we may remember that it is only by your gracious gift that we are given everlasting life; through Jesus Christ our Savior. **Amen.**

The ashes are imposed with the following words

Remember that you are dust, and to dust you shall return.

(Kneel) *After the congregation has received their ashes, Psalm 51 is then said in unison, followed by the Litany of Penitence*

The Priest, stands and, facing the people, says

Almighty God, the Father of our Lord Jesus Christ, who desires not the death of sinners, but rather that they may turn from their wickedness and live, has given power and commandment to his ministers to declare and pronounce to his people, being penitent, the absolution and remission of their sins. He pardons and absolves all those who truly repent, and with sincere hearts believe his holy Gospel. Therefore we beseech him to grant us true repentance and his Holy Spirit, that those things may please him which we do on this day, and that the rest of our life hereafter may be pure and holy, so that at the last we may come to his eternal joy; through Jesus Christ our Lord. **Amen.**

The Service continues with Holy Communion - Rite I. Please note there is no processional at the end of the service. Everyone leaves in silence from the altar area and goes to the vesting room.

The Sunday of the Passion: Palm Sunday

The Liturgy of the Palms - *The congregation gathers out front of the church for the procession. The branches of palm are distributed to the people before the service. The following or some other suitable anthem is sung or said, the people standing. The Master Server will lead the procession to the front doors of the church.*

Celebrant Blessed is the King who comes in the name of the Lord.

People ***Peace in heaven and glory in the highest.***

Celebrant Let us pray. Assist us mercifully with your help, O Lord God of our salvation, that we may enter with joy upon the contemplation of those mighty acts, whereby you have given us life and immortality; through Jesus Christ our Lord. ***Amen.***

A Deacon reads one of the following: Year A - Matthew 21:1-11, Year B - Mark 11:1-11a, Year C - Luke 19:29-40

The Celebrant then says the following blessing

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Let us give thanks to the Lord our God.

People **It is right to give him thanks and praise.**

Celebrant It is right to praise you, Almighty God, for the acts of love by which you have redeemed us through your Son Jesus Christ our Lord. On this day he entered the holy city of Jerusalem in triumph, and was proclaimed as King of kings by those who spread their garments and branches of palm along his way. Let these branches be for us signs of his victory, and grant that we who bear them in his name may ever hail him as our King, and follow him in the way that leads to eternal life; who lives and reigns in glory with you and the Holy Spirit, now and for ever.
Amen.

The following or some other suitable anthem may then be sung or said. During the procession the people hold branches in their hands.

Blessed is he who comes in the name of the Lord. ***Hosanna in the highest.***

The Procession – *The Master Server will lead the procession to the front doors of the church and stop*

Deacon Let us go forth in peace.

People **In the name of Christ. Amen.**

Almighty God, whose most dear Son went not up to joy but first he suffered pain, and entered not into glory before he was crucified: Mercifully grant that we, walking in the way of the cross, may find it none other than the way of life and peace; through Jesus Christ our Lord. ***Amen.***

The Procession will line up in the Narthex, off to the side, while the congregation enters and takes their seats. When everyone is inside, the Master Server will lead the acolyte team and line up at the doors. Once the singing has begun for the Processional Hymn, the Master Server will process down the aisle.

Please note - there is no Gospel procession.

Maundy Thursday – Foot Washing – *This service is held in the Chapel.*

Following the procession, the acolyte will sit in the front pew to the right in order to assist with setting up for the ceremony of the washing of the feet. All supplies will be on the countertop in the Sacristy.

The Eucharist begins in the usual manner.

The ceremony of the washing of feet follows the Gospel reading and Homily. This is followed by a Deacon's Mass.

During the ceremony, the following may said

The Lord Jesus, after he had supped with his disciples and had washed their feet, said to them, "Do you know what I, your Lord and Master, have done to you? I have given you an example, that you should do as I have done."

Peace is my last gift to you, my own peace I now leave with you; peace which the world cannot give, I give to you.

I give you a new commandment: Love one another as I have loved you.

Peace is my last gift to you, my own peace I now leave with you; peace which the world cannot give, I give to you.

By this shall the world know that you are my disciples: That you have love for one another.

Maundy Thursday – Stripping of the Altar

This is a normal service until the Table is set.

There will be an additional cruet of wine to be consecrated which will be used for Communion on Good Friday.

Any reserved sacrament that had been in the ambry will be consumed and the doors to the ambry left open.

The consecrated bread and wine is left on the altar until after the Holy Week Prayer over the People. The Celebrant will then take the consecrated bread; a deacon will follow with the cruet of consecrated wine, to the place of reservation. The Torchbearers will carry the torches before them and leave them at the place of reservation.

The stripping of the altar then follows.

The Celebrant and Deacon remove their vestments, handling them to members of the Altar Guild. The Master and Junior Servers need to extinguish any lit candles at this time. All ornaments are then removed from the altar and taken to the sacristy. Nothing shall remain in the altar area.

There is no Dismissal. Following a brief time of silent prayer the clergy and acolyte team leave silently through the side doors and go to the vesting room.

Good Friday - Noon

On this day the ministers enter in silence. All then kneel for silent prayer, after which the Celebrant stands and begins the liturgy with the Collect of the Day. Immediately before the Collect, the Celebrant may say

Celebrant Blessed be our God.
People **For ever and ever. Amen.**
Celebrant Let us pray.

Almighty God, we pray you graciously to behold this your family, for whom our Lord Jesus Christ was willing to be betrayed, and given into the hands of sinners, and to suffer death upon the cross; who now lives and reigns with you and the Holy Spirit, one God, for ever and ever. **Amen.**

The Lessons - (Sit)

The Gospel - (There is no procession)

The Sermon -

The Solemn Collects - (Stand)

Dear People of God: Our heavenly Father sent his Son into the world, not to condemn the world, but that the world through him might be saved; that all who believe in him might be delivered from the power of sin and death, and become heirs with him of everlasting life. We pray, therefore, for people everywhere according to their needs. Let us kneel. **(Kneel)**

Anthem 1

We glory in your cross, O Lord, ***and praise and glorify your holy resurrection; for by virtue of your cross joy has come to the whole world.***

May God be merciful to us and bless us, show us the light of his countenance, and come to us.

Let your ways be known upon earth, your saving health among all nations.

Let the peoples praise you, O God; let all the peoples praise you.

We glory in your cross, O Lord, and praise and glorify your holy resurrection; for by virtue of your cross joy has come to the whole world.

Anthem 2

We adore you, O Christ, and we bless you, ***because by your holy cross you have redeemed the world.***

If we have died with him, we shall also live with him; if we endure, we shall also reign with him.

We adore you, O Christ, and we bless you, because by your holy cross you have redeemed the world.

Anthem 3

O Savior of the world, who by thy cross and precious blood hast redeemed us:

Save us and help us, we humbly beseech thee, O Lord.

The service continues with the Confession of Sin, the Lord's Prayer and Communion Rite I from the reserved Sacrament

Closing Prayer -

Celebrant Lord Jesus Christ, Son of the living God, we pray you to set your passion, cross, and death between your judgment and our souls, now and in the hour of our death. Give mercy and grace to the living; pardon and rest to the dead; to your holy Church peace and concord; and to us sinners everlasting life and glory; for with the Father and the Holy Spirit you live and reign, one God, now and for ever. **Amen.**

There is no dismissal or procession out. Depart from the altar in silence.

The Great Vigil of Easter

The Lighting of the Paschal Candle – *The service begins outside under the Bell Tower. Candles will be distributed to those attending the service. The Thurifer, Master Server, Junior Server and Torchbearers will gather outside before the service. The torches, however, are not lit. A taper needs to be outside for the priest to light the Paschal Candle from the new fire.*

Dear friends in Christ: On this most holy night, in which our Lord Jesus passed over from death to life, the Church invites her members, dispersed throughout the world, to gather in vigil and prayer. For this is the Passover of the Lord, in which, by hearing his Word and celebrating his Sacraments, we share in his victory over death.

The Celebrant may say the following prayer

Let us pray. O God, through your Son you have bestowed upon your people the brightness of your light: Sanctify this new fire, and grant that in this Paschal feast we may so burn with heavenly desires, that with pure minds we may attain to the festival of everlasting light; through Jesus Christ our Lord. **Amen.**

Once the fire has been lit, the Thurifer will remove coals from the fire with tongs and place them in the thurible. The Presider will then put incense on the coals and cense the fire. The Presider then takes a taper and lights the Paschal Candle from the newly kindled fire. The Deacon, then bearing the Paschal Candle, leads the procession into the narthex. The Processional will stand off to the side in order for the congregation to enter the church.

Once the congregation is seated, the Thurifer will move to the front of the Processional. The order of the procession is as follows: Thurifer, Deacon with the Paschal Candle, Master Server, Torchbearers, Banner Bearers, Choir, Junior Server, Assisting Clergy, and Presider. From the back of the church the Deacon will chant the acclamation:

The light of Christ.

People **Thanks be to God.**

Following the first "The Light of Christ", the Chalice Bearers will light their candles from the Paschal Candle and light the candles of those in the procession as they pass. The Thurifer processes to the front of the church, as the Deacon then slowly moves to the middle of the church and repeats the acclamation. The Torchbearers following behind need to stop at each pew to light the candle of the person on the end. Unlit candles should be passed to the acolyte, who will light the candle and pass it back. The Deacon will stop for a third time at the head of the aisle and repeat the acclamation a final time. The Deacon will then place the Paschal Candle in its stand near the lectern. Any other candles except those near or on the altar should be lit at this time. All ministers will take their places in the sanctuary.

The Thurifer will then bring the incense to the Presider, who puts the incense in the thurible and blesses it. The Thurifer gives the thurible to the Deacon, who censes the Paschal Candle. The Deacon returns the thurible to the Thurifer and goes to the lectern for the Exsultet.

Rejoice now, heavenly hosts and choirs of angels, and let your trumpets shout Salvation for the victory of our mighty King. Rejoice and sing now, all the round earth, bright with a glorious splendor, for darkness has been vanquished by our eternal King. Rejoice and be glad now, Mother Church, and let your holy courts, in radiant light, resound with the praises of your people. All you who stand near this marvelous and holy flame, pray with me to God the Almighty for the grace to sing the worthy praise of this great light; through Jesus Christ our Lord, who lives and reigns with him, in the unity of the Holy Spirit, one God, for ever and ever.

Amen.

Deacon The Lord be with you.

Answer **And also with you.**

Deacon Let us give thanks to the Lord our God.

Answer **It is right to give him thanks and praise.**

The Deacon then sings or says the Exsultet.

The Liturgy of the Word

Let us hear the record of God's saving deeds in history, how he saved his people in ages past; and let us pray that our God will bring each of us to the fullness of redemption. **(Sit)** *Several of the following lessons are read followed by a Psalm or Canticle, and a prayer*

The story of Creation - Genesis 1:1-2:2, Psalm 33:1-11, or Psalm 36:5-10

The Flood - Genesis 7:1-5, 11-18; 8:8-18; 9:8-13, Psalm 46

Abraham's sacrifice of Isaac - Genesis 22:1-18, Psalm 33:12-22, or Psalm 16

Israel's deliverance at the Red Sea - Exodus 14:10-15:1, Canticle 8, *The Song of Moses*

God's Presence in a renewed Israel - Isaiah 4:2-6, Psalm 122

Salvation offered freely to all - Isaiah 55:1-11, Canticle 9, *The First Song of Isaiah*, or Psalm 42:1-7

A new heart and a new spirit - Ezekiel 36:24-28, Psalm 42:1-7, or Canticle 9, *The First Song of Isaiah*

The valley of dry bones - Ezekiel 37:1-14, Psalm 30, or Psalm 143

The gathering of God's people - Zephaniah 3:12-20, Psalm 98, or Psalm 126

The Renewal of Baptismal Vows - **(Stand)**

Celebrant Do you reaffirm your renunciation of evil and renew your commitment to Jesus Christ?

People **I do.**

Celebrant Do you believe in God the Father?

People **I believe in God, the Father almighty, creator of heaven and earth.**

Celebrant Do you believe in Jesus Christ, the Son of God?

People **I believe in Jesus Christ, his only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day he rose again. He ascended into heaven, and is seated at the right hand of the Father. He will come again to judge the living and the dead.**

Celebrant Do you believe in God the Holy Spirit?

People **I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting.**

Celebrant Will you continue in the apostles' teaching and fellowship, in the breaking of bread, and in the prayers?

People **I will, with God's help.**

Celebrant Will you persevere in resisting evil, and, whenever you fall into sin, repent and return to the Lord?

People **I will, with God's help.**

Celebrant Will you proclaim by word and example the Good News of God in Christ?

People **I will, with God's help.**

Celebrant Will you seek and serve Christ in all persons, loving your neighbor as yourself?

People **I will, with God's help.**

Celebrant Will you strive for justice and peace among all people, and respect the dignity of every human being?

People **I will, with God's help.**

The Celebrant concludes the Renewal of Vows as follows

May Almighty God, the Father of our Lord Jesus Christ, who has given us a new birth by water and the Holy Spirit, and bestowed upon us the forgiveness of sins, keep us in eternal life by his grace, in Christ Jesus our Lord. **Amen.**

Celebrant Alleluia. Christ is risen.
People **The Lord is risen indeed. Alleluia.**

The Celebrant then says

The Lord be with you.
People **And also with you.**
Celebrant Let us pray.

The Celebrant says one of the following Collects

Almighty God, who for our redemption gave your only-begotten Son to the death of the cross, and by his glorious resurrection delivered us from the power of our enemy: Grant us so to die daily to sin, that we may evermore live with him in the joy of his resurrection; through Jesus Christ your Son our Lord, who lives and reigns with you and the Holy Spirit, one God, now and for ever. **Amen.**

or this

O God, who made this most holy night to shine with the glory of the Lord's resurrection: Stir up in your Church that Spirit of adoption which is given to us in Baptism, that we, being renewed both in body and mind, may worship you in sincerity and truth; through Jesus Christ our Lord, who lives and reigns with you, in the unity of the Holy Spirit, one God, now and for ever. **Amen.**

If a sermon or homily was not preached earlier, it follows here. The Nicene Creed is not used at this service.

Holy Baptism, Confirmation, or the Renewal of Baptismal Vows may take place here. The celebration continues with the Prayers of the People.

Holy Baptism

Celebrant Alleluia. Christ is risen.
People **The Lord is risen indeed. Alleluia.**

The Celebrant then continues

Celebrant There is one Body and one Spirit;
People **There is one hope in God's call to us;**
Celebrant One Lord, one Faith, one Baptism;
People **One God and Father of all.**
Celebrant The Lord be with you.
People **And also with you.**
Celebrant Let us pray.

The Collect of the Day

People Amen.

The Lessons – (Sit)

The Gospel – (Processional)

The Sermon –

Presentation and Examination of the Candidates

The Celebrant says

The Candidate(s) for Holy Baptism will now be presented.

Adults and Older Children

Sponsor I present N. to receive the Sacrament of Baptism.
Celebrant Do you desire to be baptized?
Candidate I do.

Infants and Younger Children

Parents / Godparents I present N. to receive the Sacrament of Baptism.
Celebrant Will you be responsible for seeing that the child you present is brought up in the Christian faith and life?
Parents / Godparents I will, with God's help.
Celebrant Will you by your prayers and witness help this child to grow into the full stature of Christ?
Parents / Godparents I will, with God's help.

Question Do you renounce Satan and all the spiritual forces of wickedness that rebel against God?
Answer I renounce them.
Question Do you renounce the evil powers of this world which corrupt and destroy the creatures of God?
Answer I renounce them.
Question Do you renounce all sinful desires that draw you from the love of God?
Answer I renounce them.
Question Do you turn to Jesus Christ and accept him as your Savior?
Answer I do.
Question Do you put your whole trust in his grace and love?
Answer I do.
Question Do you promise to follow and obey him as your Lord?
Answer I do.

After all have been presented, the Celebrant addresses the congregation, saying

Will you who witness these vows do all in your power to support *these persons* in *their* life in Christ?

People **We will.**

The Celebrant then says these or similar words

Let us join with *those* who are committing *themselves* to Christ and renew our own baptismal covenant.

The Baptismal Covenant – *Participate by following allow and responding to the questions*

Celebrant Do you believe in God the Father?
People **I believe in God, the Father almighty, creator of heaven and earth.**
Celebrant Do you believe in Jesus Christ, the Son of God?
People **I believe in Jesus Christ, his only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day he rose again. He ascended into heaven, and is seated at the right hand of the Father. He will come again to judge the living and the dead.**
Celebrant Do you believe in God the Holy Spirit?
People **I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting.**
Celebrant Will you continue in the apostles' teaching and fellowship, in the breaking of bread, and in the prayers?
People **I will, with God's help.**

Celebrant Will you persevere in resisting evil, and, whenever you fall into sin, repent and return to the Lord?
 People **I will, with God's help.**

Celebrant Will you proclaim by word and example the Good News of God in Christ?
 People **I will, with God's help.**

Celebrant Will you seek and serve Christ in all persons, loving your neighbor as yourself?
 People **I will, with God's help.**

Celebrant Will you strive for justice and peace among all people, and respect the dignity of every human being?
 People **I will, with God's help.**

Prayers for the Candidates - *Participate by following allow and responding to the biddings*

Celebrant Let us now pray for *these persons who are* to receive the Sacrament of new birth [and for those (this person) who *have* renewed *their* commitment to Christ.]

The Deacon leads the following petitions

Leader Deliver *them*, O Lord, from the way of sin and death.

People **Lord, hear our prayer.**

Leader Open *their hearts* to your grace and truth.

People **Lord, hear our prayer.**

Leader Fill *them* with your holy and life-giving Spirit.

People **Lord, hear our prayer.**

Leader Keep *them* in the faith and communion of your holy Church.

People **Lord, hear our prayer.**

Leader Teach *them* to love others in the power of the Spirit.

People **Lord, hear our prayer.**

Leader Send *them* into the world in witness to your love.

People **Lord, hear our prayer.**

Leader Bring *them* to the fullness of your peace and glory.

People **Lord, hear our prayer.**

The Celebrant says

Grant, O Lord, that all who are baptized into the death of Jesus Christ your Son may live in the power of his resurrection and look for him to come again in glory; who lives and reigns now and forever. **Amen.**

(Procession to the Baptismal Font – The Master Server will lead the procession to the Baptismal font. At the font, the Master Server will move to the back off to the side slightly and remain holding the cross.)

Thanksgiving over the Water - *The Celebrant blesses the water, first saying*

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Let us give thanks to the Lord our God.

People **It is right to give him thanks and praise.**

Celebrant We thank you, Almighty God, for the gift of water. Over it the Holy Spirit moved in the beginning of creation. Through it you led the children of Israel out of their bondage in Egypt into the land of promise. In it your Son Jesus received the baptism of John and was anointed by the Holy Spirit as the Messiah, the Christ, to lead us, through his death and resurrection, from the bondage of sin into everlasting life. We thank you, Father, for the water of Baptism. In it we are buried with Christ in his death. By it we share in his resurrection. Through it we are reborn by the Holy Spirit. Therefore in joyful obedience to your Son, we bring into his fellowship those who come to him in faith, baptizing them in the Name of the Father, and of the Son, and of the Holy Spirit.

At the following words, the Celebrant touches the water

Now sanctify this water, we pray you, by the power of your Holy Spirit, that those who here are cleansed from sin and born again may continue for ever in the risen life of Jesus Christ our Savior. To him, to you, and to the Holy Spirit, be all honor and glory, now and for ever. **Amen.**

The Baptism - *Each candidate is presented by name to the Celebrant, who then immerses, or pours water upon, the candidate, saying*
N., I baptize you in the Name of the Father, and of the Son, and of the Holy Spirit. **Amen.**

When this action has been completed for all candidates, the Bishop or Priest, at a place in full sight of the congregation, prays over them, saying
Let us pray. Heavenly Father, we thank you that by water and the Holy Spirit you have bestowed upon *these* your servants the forgiveness of sin, and have raised *them* to the new life of grace. Sustain *them*, O Lord, in your Holy Spirit. Give *them* an inquiring and discerning heart, the courage to will and to persevere, a spirit to know and to love you, and the gift of joy and wonder in all your works. **Amen.**

Then the Bishop or Priest places a hand on the person's head, marking on the forehead the sign of the cross [using Chrism if desired] and saying to each one

N., you are sealed by the Holy Spirit in Baptism and marked as Christ's own for ever. **Amen.**

When all have been baptized, the Celebrant says

Let us welcome the newly baptized.

Celebrant and People

We receive you into the household of God. Confess the faith of Christ crucified, proclaim his resurrection, and share with us in his eternal priesthood.

Celebrant The peace of the Lord be always with you.

People **And also with you.**

The Peace is then exchanged

Bishop The peace of the Lord be always with you.

People **And also with you.**

Process back to the altar. The service then continues with the Offertory and Holy Eucharist Rite II

Holy Baptism

A hymn, psalm, or anthem may be sung.

Celebrant Blessed be God: Father, Son, and Holy Spirit.

People **And blessed be his kingdom, now and for ever. Amen.**

In place of the above, from Easter Day through the Day of Pentecost

Celebrant Alleluia. Christ is risen.

People **The Lord is risen indeed. Alleluia.**

In Lent and on other penitential occasions

Celebrant Bless the Lord who forgives all our sins;

People **His mercy endures forever.**

Celebrant There is one Body and one Spirit;

People **There is one hope in God's call to us;**

Celebrant One Lord, one Faith, one Baptism;

People **One God and Father of all.**

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Let us pray.

The Collect of the Day -

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Let us pray.

(Kneel)

People **Amen.**

(Sit)

The Lessons – *(The Lessons and Psalm can be found on the lectionary sheet in the bulletin. Following each lesson you need to respond as follows.)*

Reader The Word of the Lord.

People **Thanks be to God.**

*(The Psalm may be read responsively by whole or half verse; or it may be sung. Listen for instructions from the readers. Following the New Testament/Epistle reading you'll need to **stand**. See the Processional Procedures for further instructions.)*

Deacon The Holy Gospel of our Lord Jesus Christ according to....

People **Glory to you, Lord Christ.**

Following the Gospel reading

Deacon The Gospel of the Lord.

People **Praise to you, Lord Christ.**

The Sermon – *(Pay attention during the sermon. Sit up straight and please don't fidget. You need to sit still so that you don't draw attention to yourself. Do not use the bulletin to make paper airplanes, play tic-tac-toe, etc with.)*

Presentation and Examination of the Candidates

The Celebrant says

The Candidate(s) for Holy Baptism will now be presented.

Adults and Older Children

Sponsor I present N. to receive the Sacrament of Baptism.

The Celebrant asks each candidate when presented

Celebrant Do you desire to be baptized?

Candidate I do.

Infants and Younger Children

Parents and Godparents

I present N. to receive the Sacrament of Baptism.

When all have been presented the Celebrant asks the parents and godparents

Will you be responsible for seeing that the child you present is brought up in the Christian faith and life?

Parents and Godparents

I will, with God's help.

Celebrant

Will you by your prayers and witness help this child to grow into the full stature of Christ?

Parents and Godparents

I will, with God's help.

Then the Celebrant asks the following questions of the candidates who can speak for themselves, and of the parents and godparents who speak on behalf of the infants and younger children

Question Do you renounce Satan and all the spiritual forces of wickedness that rebel against God?

Answer I renounce them.

Question Do you renounce the evil powers of this world which corrupt and destroy the creatures of God?

Answer I renounce them.

Question Do you renounce all sinful desires that draw you from the love of God?

Answer I renounce them.

Question Do you turn to Jesus Christ and accept him as your Savior?

Answer I do.

Question Do you put your whole trust in his grace and love?

Answer I do.

Question Do you promise to follow and obey him as your Lord?

Answer I do.

Celebrant Will you who witness these vows do all in your power to support *these persons* in *their* life in Christ?

People We will.

The Celebrant then says these or similar words

Let us join with *those* who are committing *themselves* to Christ and renew our own baptismal covenant.

The Baptismal Covenant - *Participate by following allow and responding to the questions*

Celebrant Do you believe in God the Father?

People **I believe in God, the Father almighty, creator of heaven and earth.**

Celebrant Do you believe in Jesus Christ, the Son of God?

People **I believe in Jesus Christ, his only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day he rose again. He ascended into heaven, and is seated at the right hand of the Father. He will come again to judge the living and the dead.**

Celebrant Do you believe in God the Holy Spirit?

People **I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting.**

Celebrant Will you continue in the apostles' teaching and fellowship, in the breaking of bread, and in the prayers?
 People **I will, with God's help.**
 Celebrant Will you persevere in resisting evil, and, whenever you fall into sin, repent and return to the Lord?
 People **I will, with God's help.**
 Celebrant Will you proclaim by word and example the Good News of God in Christ?
 People **I will, with God's help.**
 Celebrant Will you seek and serve Christ in all persons, loving your neighbor as yourself?
 People **I will, with God's help.**
 Celebrant Will you strive for justice and peace among all people, and respect the dignity of every human being?
 People **I will, with God's help.**

Prayers for the Candidates - *Participate by following allow and responding to the biddings*

Celebrant Let us now pray for *these persons who are* to receive the Sacrament of new birth

The Deacon then leads the following petitions

Leader Deliver *them*, O Lord, from the way of sin and death.

People **Lord, hear our prayer.**

Leader Open *their hearts* to your grace and truth.

People **Lord, hear our prayer.**

Leader Fill *them* with your holy and life-giving Spirit.

People **Lord, hear our prayer.**

Leader Keep *them* in the faith and communion of your holy Church.

People **Lord, hear our prayer.**

Leader Teach *them* to love others in the power of the Spirit.

People **Lord, hear our prayer.**

Leader Send *them* into the world in witness to your love.

People **Lord, hear our prayer.**

Leader Bring *them* to the fullness of your peace and glory.

People **Lord, hear our prayer.**

The Celebrant says

Grant, O Lord, that all who are baptized into the death of Jesus Christ your Son may live in the power of his resurrection and look for him to come again in glory; who lives and reigns now and forever. **Amen.**

(Procession to the Baptismal Font – The Master Server will lead the procession to the Baptismal font. At the font, the Master Server will move to the back off to the side slightly and remain holding the cross.)

Thanksgiving over the Water

The Celebrant blesses the water, first saying

Celebrant The Lord be with you.

People **And also with you.**

Celebrant Let us give thanks to the Lord our God.

People **It is right to give him thanks and praise.**

Celebrant We thank you, Almighty God, for the gift of water. Over it the Holy Spirit moved in the beginning of creation. Through it you led the children of Israel out of their bondage in Egypt into the land of promise. In it your Son Jesus received the baptism of John and was anointed by the Holy Spirit as the Messiah, the Christ, to lead us, through his death and resurrection, from the bondage of sin into everlasting life. We thank you, Father, for the water of Baptism. In it we are buried with Christ in his death. By it we share in his

resurrection. Through it we are reborn by the Holy Spirit. Therefore in joyful obedience to your Son, we bring into his fellowship those who come to him in faith, baptizing them in the Name of the Father, and of the Son, and of the Holy Spirit.

At the following words, the Celebrant touches the water

Now sanctify this water, we pray you, by the power of your Holy Spirit, that those who here are cleansed from sin and born again may continue for ever in the risen life of Jesus Christ our Savior. To him, to you, and to the Holy Spirit, be all honor and glory, now and for ever. ***Amen.***

The Baptism

N., I baptize you in the Name of the Father, and of the Son, and of the Holy Spirit. ***Amen.***

Let us pray. Heavenly Father, we thank you that by water and the Holy Spirit you have bestowed upon *these* your servants the forgiveness of sin, and have raised *them* to the new life of grace. Sustain *them*, O Lord, in your Holy Spirit. Give *them* an inquiring and discerning heart, the courage to will and to persevere, a spirit to know and to love you, and the gift of joy and wonder in all your works. ***Amen.***

N., you are sealed by the Holy Spirit in Baptism and marked as Christ's own for ever. ***Amen.***

Let us welcome the newly baptized.

Celebrant and People

We receive you into the household of God. Confess the faith of Christ crucified, proclaim his resurrection, and share with us in his eternal priesthood.

Celebrant The peace of the Lord be always with you.

People And also with you.

Process back to the altar. The service then continues with the Offertory and Holy Eucharist Rite II

Confirmation – (Reception and for the Reaffirmation of Baptismal Vows)

The people standing, the Bishop says

Celebrant Blessed by God: Father, Son, and Holy Spirit.
People **And blessed be his kingdom, now and for ever. Amen.**

In place of the above, from Easter Day through the Day of Pentecost

Celebrant Alleluia. Christ is risen.
People **The Lord is risen indeed. Alleluia.**

In Lent and on other penitential occasions

Bishop Bless the Lord who forgives all our sins.
People **His mercy endures for ever.**

The Bishop then continues

Bishop There is one Body and one Spirit;
People **There is one hope in God's call to us;**
Bishop One Lord, one Faith, one Baptism;
People **One God and Father of all.**
Bishop The Lord be with you.
People **And also with you.**
Bishop Let us pray.

The Collect of the Day

People **Amen.**

The Lessons

Gospel – (*Procession*)

The Sermon

Presentation and Examination of the Candidates – (*The Bishop's Chaplain needs to help the Bishop on with his cope and miter*)

The Bishop says

The Candidate(s) will now be presented.

Presenters I present *these persons* for Confirmation.

or I present *these persons* to be received into this Communion.

or I present *these persons* who desire to reaffirm their baptismal vows.

The Bishop asks the candidates

Do you reaffirm your renunciation of evil?

Candidate I do.

Bishop Do you renew your commitment to Jesus Christ?

Candidate I do, and with God's grace I will follow him as my Savior and Lord.

After all have been presented, the Bishop addresses the congregation, saying

Will you who witness these vows do all in your power to support *these persons* in their life in Christ?

People **We will.**

The Bishop then says these or similar words

Let us join with *those* who are committing *themselves* to Christ and renew our own baptismal covenant.

The Baptismal Covenant - *Participate by following allow and responding to the questions*

Bishop Do you believe in God the Father?

People I believe in God, the Father almighty, creator of heaven and earth.

Bishop Do you believe in Jesus Christ, the Son of God?

People I believe in Jesus Christ, his only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day he rose again. He ascended into heaven, and is seated at the right hand of the Father. He will come again to judge the living and the dead.

Bishop Do you believe in God the Holy Spirit?

People I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting.

Bishop Will you continue in the apostles' teaching and fellowship, in the breaking of bread, and in the prayers?

People I will, with God's help.

Bishop Will you persevere in resisting evil, and, whenever you fall into sin, repent and return to the Lord?

People I will, with God's help.

Bishop Will you proclaim by word and example the Good News of God in Christ?

People I will, with God's help.

Bishop Will you seek and serve Christ in all persons, loving your neighbor as yourself?

People I will, with God's help.

Bishop Will you strive for justice and peace among all people, and respect the dignity of every human being?

People I will, with God's help.

Prayers for the Candidates

The Bishop then says to the congregation

Let us now pray for these persons who have renewed their commitment to Christ.

Then the Bishop says

Almighty God, we thank you that by the death and resurrection of your Son Jesus Christ you have overcome sin and brought us to yourself, and that by the sealing of your Holy Spirit you have bound us to your service. Renew in these your servants the covenant you have made with them at their Baptism. Send them forth in the power of that Spirit to perform the service you set before them; through Jesus Christ your Son our Lord, who lives and reigns with you and the Holy Spirit, one God, now and for ever. **Amen.**

For Confirmation - *The Bishop lays hands upon each one*

For Reception - *The Bishop lays hands upon each one*

For Reaffirmation

The Bishop concludes with this prayer

Almighty and everlasting God, let your fatherly hand ever be over these your servants; let your Holy Spirit ever be with them; and so lead them in the knowledge and obedience of your Word, that they may serve you in this life, and dwell with you in the life to come; through Jesus Christ our Lord. **Amen.**

The Peace is then exchanged

Bishop The peace of the Lord be always with you.

People And also with you.

Additional Services

Stations of the Cross – The acolyte needs for Stations of the Cross on Good Friday are a Crucifer and two Torchbearers.

If possible, the Master Server and Torchbearers will need to wear black cassocks. If all three acolytes cannot wear black cassocks, than white albs will do. The Processional Cross and Torches will be in the hallway by the sacristy. The acolytes will need to retrieve them from there and wait until the ministers enter the church

There is no procession for this service. All servers will enter from the side door. The deacons will go to the altar for a time of quiet prayer, while the acolytes stand in silence outside the rail on the left-hand side of the altar.

Following the Opening Devotions, the Crucifer will lead the Torchbearers, Deacons and congregation to the first station - on the wall to the left of the pulpit. The Crucifer will keep moving, past the second station before stopping. The Torchbearers will stand just in front of the Crucifer on either side.

Following the readings at the first station, the Crucifer will turn, take several steps, and then turn back around. This is the procedure for each station.

After the fourteenth station the Crucifer will process to the sanctuary, step just inside the gate with the Torchbearers, one on either side. Following the concluding prayers at the altar the acolytes will step down and process out the door by the choir loft. They will then place the cross and torches in their stands in the hallway.

Weddings – Acolytes are optional at a wedding service.

The Master Server and Torchbearers will perform their usual duties.

Funerals – Acolytes are optional at a funeral service.

The Crucifer will lead the procession. Followed by the Torchbearers (if there are any), chalice bearers, and clergy. The body of the deceased and family follow.

There is no Gospel procession, and it's the usual procedures for Communion and the procession out.

Other Acolyte Roles

Banner Bearer – There are several times a year when a banner may be processed in for a service. Example – Baptism and Easter Vigil. The following are the instructions you'll need for taking part in the processional with a banner.

- Lift the banner with two hands. The banner will be held out at an angle from your body in order for you to see. Practice walking with the banner so you can get a feel for how high it needs to be lifted and for balance.
- Make sure you know where the banner stand is in the front of the church before the procession.
- For the procession the Banner Bearer follows the Torchbearers. Leave three pews between you and the Torchbearers to allow enough room for the banner.
- When you process it in, you'll immediately take the banner to its stand and place it in the stand facing outward. Make sure the banner is completely in the stand and won't tip over. Go to your assigned seat and remain standing until everyone else sits.
- For the procession out, you'll retrieve the banner following the Blessing when the last hymn begins. You'll move to the front of the sanctuary and wait for the Master Server to lead the procession out. You'll follow the Torchbearers out.

Gospel Book Bearer – The role of the Gospel Book Bearer is to carry the Gospel Book in the processions and to hold it for the clergy person reading it.

- Get the Gospel Book ten to fifteen minutes before the procession and take it to the Narthex.
- When you line up for the procession in, you'll follow the Junior Server/Clergy Cross Bearer.
- Hold the Gospel Book with both hands, arms facing outwards and your fingers curled up from the bottom of the book. When you get to the altar, place the Gospel Book in its position and go to your assigned seat.
- For the Gospel procession, when the Master Server goes to lift the cross you'll get the Gospel Book. Allow the cross and torches to go before you. Follow them to the front of the sanctuary, step down and off to the side. When the Master Server turns, follow the procession down the aisle. Turn and face the reader. You should be standing between the two torches and in front of the Master Server.
- Allow the reader to open the Gospel Book. They may adjust the book so they can read it comfortably. If they do, hold that position. Stand as still as possible until the reader has finished. Then step to the side, next to the reader, in order to allow the cross and torches go before you. Follow them back to the altar and replace the book.
- Follow the Master Server's lead for the procession out. You'll follow the same instructions as the Gospel procession, only you'll process to the Narthex.

Bishop's Chaplain/Crosier Bearer – The role of the Bishop's Chaplain is to assist the Bishop with any needs.

- Before the service ask what the Bishop would like you to do. You may be asked to carry the crosier (the staff) in the procession. If you do, carry it with the crook facing forward. (If it faces backwards it means the Bishop is dead.)
- In the procession you'll walk just in front of the Bishop. When the Bishop isn't holding his crosier you'll lay it across the front of the altar. You'll also be responsible for the Bishop's mitre and cope. The Bishop will instruct you when each is needed.
- The Bishop will process out with the crosier, but your place in the process remains the same.

Definitions You'll Need to Know Pertaining to St Paul's

- Ablutions** (of hands) - The washing of the priest's hands with water at the offertory
- Ablutions** (of the vessels) - The washing of the chalice and paten by the priest after Communion
- Alb** - A white linen vestment reaching to the feet and bound at the waist by a cincture.
- Alms Basin** - A shallow dish, generally of wood, brass or silver, in which the offering plates are placed
- Altar** - A table of stone or wood upon which the Holy Eucharist is celebrated.
- Altar Book** - The large book containing the texts and music for the celebrant at the Eucharist
- Altar Vessels** - The chalice, paten and ciborium
- Aspergillum** - A branch, brush, or perforated metal globe, with a handle, used for sprinkling holy water
- Aumbry** - (**Ambry**) - A receptacle to hold the Reserved Sacrament, that is affixed to a wall or in a wall
- Baptismal Font** - The basin or tub for the administration of the Sacrament of Holy Baptism
- Baptismal Water** - The water blessed by a bishop or priest for use at Baptism. Also used in the font and stoups for crossing oneself when entering and leaving church
- Bread Box** - The container in which the bread or hosts for the Eucharist are kept
- Bucket** - A container, equipped with a handle, for Holy Water
- Burse** - A pocket or envelope of stiff board covered with material in which extra purificators may be kept
- Cassock** - A simple, full-length robe with a high split collar
- Cathedra** - A chair reserved especially for the bishop.
- Celebrant** - The principal officiant at the Eucharist and other Sacraments
- Chalice** - A metal or ceramic cup in which the wine for the Eucharist is poured
- Chalice Bearer** - A lay minister trained to administer the wine
- Chancel** - The area of the church between the nave and the sanctuary
- Chasuble** - A poncho-like vestment worn by the Celebrant during a Eucharistic service
- Ciborium** - A covered metal or ceramic vessel in which the bread for Eucharist is kept
- Cincture** - A rope, usually white, worn with the alb tied with a slip knot at the right side of the waist and allowed to hang down the right side
- Collection Plates** - The basins used by the ushers to collect the offering in
- Cope** - A long cape, with a clasp at the chest, worn over the shoulders by a bishop
- Corporal** - A large square white cloth that is placed under the chalice and paten
- Credence Table** - A shelf/table, usually to the right of the altar, on which the vessels for the Eucharist are kept
- Crozier** - The bishop's staff representing a shepherd's crook
- Crucifix** - A cross upon which a figure of Christ is represented
- Cruets** - Glass or metal containers for the wine and water used at the Eucharist
- Dismissal** - The words said by the deacon or celebrant at the conclusion of the Eucharist
- Elements** - The bread and wine to be consecrated at the Eucharist
- Epistle** - The lesson at the Eucharist preceding the Gospel taken from one of the Letters of the New Testament, the Acts of the Apostles, or the Book of Revelation
- Fair Linen** - A long piece of white linen that covers the top of the altar
- Flagon** - A large metal or ceramic pitcher used for wine to be consecrated at the Eucharist
- Gospel Book** - The book which contains the Gospel lessons appointed for use at the Eucharist
- Gospel Procession** - The movement of the deacon or celebrant with acolytes to the place of proclamation
- Host Box** - A box which holds wafers for Communion - also called a breadbox. Generally a small silver, gold or ceramic box that contains the wafers to be consecrated
- Junior Server** - The person who carries the Clergy Cross in the processional and assists at the Table
- Lavabo Bowl** - The metal or ceramic dish into which the water is poured over the Celebrant's hands
- Lavabo Towel** - A piece of cloth presented to the celebrant by the server to dry the fingers
- Lectern** - The stand or podium from which the lessons and sometimes the Gospel are read

Lesson - The readings from Scripture at the Eucharist

Master Server - The person who leads the procession carrying Processional Cross and assists at the Table

Mitre - The triangular-shaped head covering worn by a bishop.

Narthex - an area, or room, separated from the nave by a wall, columns, or rails

Nave - The area of the church where the people gather for the liturgy. Its ceiling is traditionally like that of a boat (ark)

Offertory - The presentation, reception, preparation, and offering of the gifts following the Peace

Pall - A stiffened square of linen or other white cloth that is placed over the chalice to keep objects from falling into the wine

Paschal Candle - A large white candle which is lit at the beginning of the Great Vigil of Easter and burns for all services during the Fifty Days of Easter. It is also used for Baptisms and in procession at the Burial of the Dead, and placed in its holder near the casket or urn

Paten - A metal or ceramic plate on which the bread for the Eucharist is placed

Piscina - A sink for washing the vessels used at the Eucharist and for disposing of Wine that has been consecrated. The piscina does not drain into a sewer or disposal system, but directly into the ground.

Prie dieu - An individual kneeling bench with shelf.

Processional Cross - A metal or wooden cross or crucifix affixed to a pole and carried in processions

Pulpit - The place from which the sermon is preached, can also be called an Ambo

Purificator - A white linen cloth used for wiping the chalice during the administration of Communion

Pyx - A receptacle for reserving the Blessed Sacrament for use in Communion of the Sick

Reserved Sacrament - The consecrated Bread and Wine reserved for administration to the sick or others who could not attend the celebration of the Eucharist

Sacristy - A room where the vessels and other liturgical objects are kept

Sanctuary - The area of the church surrounding the altar

Sanctuary Light - A light that burns in front of or near the place where the Blessed Sacrament is reserved

Sanctus Bells - A group of four bells attached to a single handle rung at the elevation of the bread and wine

Sedilia - The chair from which the celebrant presides during the service, can also be called the Presider's chair

Stole - A long strip of material worn by bishops, priests, and deacons when officiating. The priest wears the stole around the neck and hanging down in front. The deacon wears the stole over the left shoulder and crossed under the right arm

Table - The altar

Taper - A long narrow wax-covered wick that is put into the candle lighter; or, a small candle for use by members of the congregation at vigils and other services

Thurible - The container in which incense is burned

Thurifer - The server whose duty is to handle the thurible

Tongs - A two-pronged hand-held device for holding charcoal when lighting

Torch - A candle on a pole or stand that is carried by an acolyte

Torchbearers - Acolytes who carry torches or processional candles

Veil - A square piece of material used to cover the chalice and paten when they are not in use.

Vessels - Chalice; Paten; Ciborium; Flagon

Vesting Room - The area where robes and vestments are kept

Vestment - An article of clothing worn over street clothes by those officiating or assisting at liturgical celebrations.

Procedures for Lighting and Extinguishing Candles

Lighting of Candles -

Candles need to be lit ten minutes before the service.

1 acolyte - The Epistle Candle is to be lit first (candle on the right side as you face the altar), then the Gospel Candle. If the candelabras are to be used, start with the candelabra on the right side (light from the inside out - as if drawing back a curtain). Then move to the candelabra on the left, again lighting from the inside out.

2 acolytes - The Epistle Candle is to be lit first (the candle on the right side as you face the altar) by the Master Server, then the Junior Server will light the Gospel Candle. Both acolytes will then move around to behind the altar and light the candelabras (lighting from the inside out - as if drawing back a curtain).

When lighting or extinguishing the candles with two acolytes, acolytes need to match lighting or extinguishing the same candle at the same time. They should not move on to the next candle until their partner has either lit or extinguished their candle.

If the Paschal Candle is present, it needs to be lit first by the Master Server will light.

Extinguishing of Candles -

Candles are to be extinguished following the Blessing.

1 acolyte - Extinguish the altar candles in reverse they were lit, and then extinguish the candelabras in reverse order they were lit (as if closing a curtain).

2 acolytes - First, extinguish the altar candles in reverse of how they were lit, then the candelabras in reverse order of how they were lit (as if closing a curtain).

If the Paschal Candle is present, leave it lit until after the dismissal, and then extinguish it following the service.

During a service where the congregation will be lighting handheld candles, the Torchbearers are to stop at the ends of each pew, take the candle from the first person, light it from their torch, and then pass the candle back to person in the pew.

The Torchbearers need to stay at each pew until their partner has finished, then move to the next together. If there is no one sitting in a pew, they need to wait until the other Torchbearer is finished and then move on to the next pew together.

Processional Procedures

Before the Procession -

- **Master Server** – you'll carry the Processional Cross. Make sure everyone has what they are carrying before you leave the altar area. You'll lead everyone to the front of the Sanctuary. Step down and out to allow those following you room to step down. Turn and face the altar. Once everyone has stepped down, turn to your right and lead the team to the Narthex. As you lead the team up the aisle, you'll hold the cross at an angle. This is not a procession, so the cross is not lifted. Once you're in the Narthex, stand off to the side as to allow those coming into the church to pass. Stand quietly and reverently.

- **Junior Server** – you may carry the Clergy Cross, Gospel Book, or a Torch. Depending on what you carry will determine who you follow in moving to the Narthex. If you are carrying the Clergy Cross or the Gospel Book, you'll follow the Torchbearers. If you're carrying a Torch, see the instructions below. Do not move until the Master Server begins. When you step down from the Sanctuary, move to your right and turn to face Main Street. Once the Torchbearers turn and move down the aisle, you'll follow them. Once you're in the Narthex, stand off to the side as to allow those coming into the church to pass. Stand quietly and reverently.

- **Torchbearers** – you'll carry a Torch. Once you've retrieved your Torch, wait until the Master Server begins to move. You'll follow the Master Server to the front of the Sanctuary. Step down and stand on either side of the Master Server. Make sure you leave enough room for the Junior Server to step down. This is the time when you and the other torchbearer will make sure your torches are at the same level. Once everyone is in place, the Master Server will turn and lead the team up the aisle. You will turn to the inside; this means you'll turn so that you'll see the other torchbearer. The Torchbearers need to remain side-by-side, do not get ahead or behind the other one. The Master Server sets the pace; keep that pace. Once you're in the Narthex, stand off to the side as to allow those coming into the church to pass. Stand quietly and reverently.

Processional In – Line up in the Narthex three minutes before the service begins. Once the people begin singing, you'll start down the aisle. Master Server - you set the pace. Walk with reverence – not too fast, not too slow. Pause briefly before entering the sanctuary. Place the processional items in their places and go to your seat and remain standing.

Gospel Procession – When the sequence hymn begins, the Master Server will move to the cross. When the time is appropriate, they'll signal the Torchbearers to retrieve their torches. Once the Torchbearers have their torches, the team will move to the front of the sanctuary, outside the altar rail, being led by the Master Server. Wait until the Gospel Reader turns before processing down the aisle. Move to the middle of the church (the 5th or 6th pew), turn and face the Gospel reader. Stand still until the reader is finished.

When the Gospel reader is finished, they'll step to the side. You'll process back to the altar the same way you processed out. Once again, you'll pause briefly before entering the altar area. Put the cross in its stand and return to your seat. Remain standing until everyone sits.

Processional Out – Once the candles have been extinguished, the acolytes will retrieve their processional items. When everyone is ready, the Master Server will lead the team to the front of the sanctuary. Wait for the cue from the priest to begin the process out. Process out in the same order you processed in.

Following the processional - All acolytes need to stand **quietly** in the Narthex until after the Dismissal. As Master Server, you are in charge. Acolytes are to follow your lead.

Following the Dismissal, **do not** go down the center aisle. All acolytes should use the right side door in the narthex to return down the side aisle to the altar area. Put the crosses and torches where they belong. If either the Paschal Candle or the Advent wreath were lit during the service, the Master Server will need to extinguish it following the service.

Processional Lineup - Regular Sunday

Master Server/Crucifer
Torchbearer Torchbearer
Choir
Junior Server /Clergy Cross Bearer
Chalice Bearers
Deacon(s)
Priest

Processional Lineup for High Feast

Thurifer
Master Server/Crucifer
Torchbearer Torchbearer
Banner Bearer
Choir
Junior Server /Clergy Cross Bearer
Chalice Bearers
Deacon(s)
Priest

Processional Lineup for Baptism/Pentecost

Dove
Master Server/Crucifer
Torchbearer Torchbearer
Banner
Choir
Junior Server /Clergy Cross Bearer
Chalice Bearers
Deacon(s)
Priest

Processional Lineup for Bishop's Visit

Master Server/Crucifer
Torchbearer Torchbearer
Choir
Junior Server /Clergy Cross Bearer
Chalice Bearers
Deacon(s)
Priest
Bishop's Chaplain
Bishop